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SOUTH (OUTER) AREA COMMITTEE

Meeting to be held in Large Banquet Room, Morley Town Hall, Morley, LS27 9DY
On Monday, 18th December, 2006 at 4.00 pm

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood
L Mulherin	-	Ardsley and Robin Hood
K Renshaw	-	Ardsley and Robin Hood
R Finnigan	-	Morley North
T Leadley	-	Morley North
S McArdle	-	Morley North
C Beverley	-	Morley South
J Elliott	-	Morley South
T Grayshon	-	Morley South
S Golton	-	Rothwell
S Smith	-	Rothwell
D Wilson	-	Rothwell

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence from the meeting</p>	
6			<p>MINUTES OF PREVIOUS MEETING</p> <p>To confirm as a correct record the attached minutes of the previous meeting held on 6th November 2006</p>	1 - 6

Item No	Ward	Item Not Open		Page No
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p> <p>(10 mins discussion)</p>	
8	Ardsley and Robin Hood		<p>BUILDING SCHOOLS FOR THE FUTURE PHASE 1 - RODILLIAN HIGH SCHOOL</p> <p>To consider a report from the Acting Chief Planning and Services Development Officer which provides information on the Building Schools for the Future (BSF) Programme and how this relates specifically to Rodillian High School</p> <p>(Council Function) (5 mins presentation/10 mins discussion)</p>	7 - 10
9	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>AFFORDABLE WARMTH - AN OVERVIEW</p> <p>To receive a report from the Director of Neighbourhoods and Housing which seeks to provide Members with an overview of the issues relating to affordable warmth in the area and to advise the Committee of the actions which need to be taken in order to address the situation</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	11 - 22

Item No	Ward	Item Not Open		Page No
10	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>MAKING LEEDS BETTER PROGRESS REPORT</p> <p>To consider a report from the Making Leeds Better Programme Team which updates Members on the progress of the initiative, advises the Committee on the resolution of the NHS Boards from September 19th 2006 and invites Members to raise any questions, concerns or ideas that can be fed into plans for Making Leeds Better</p> <p>(Council Function) (5 mins presentation/5 mins discussion)</p>	23 - 30
11	Morley North; Morley South;		<p>EXECUTIVE SUMMARY OF MORLEY LITERATURE FESTIVAL - SUGGESTIONS FOR DEVELOPMENT</p> <p>To receive a report from the Director of Neighbourhoods and Housing which outlines the suggestions made to develop the Morley Literature Festival in the future and highlights the key areas which need to be considered to enable the festival to build on the success of last years event</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	31 - 44
12	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>CHILDREN'S TRUST ARRANGEMENTS FOR LEEDS</p> <p>To consider a report from the Director of Children's Services which advises Members on the progress made with regard to the implementation of the Children Act and summarises the children's trust arrangements that are being adopted in Leeds</p> <p>(Council Function) (5 mins presentation/5 mins discussion)</p>	45 - 52

Item No	Ward	Item Not Open		Page No
13	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>SCRUTINY ACTION LEARNING PROJECT AROUND COMMUNITY DEVELOPMENT IN HEALTH AND WELLBEING</p> <p>To receive a report from the Head of Scrutiny and Member Development which invites the Area Committee to discuss where community health development projects have made a difference in their local area and provides an opportunity for the Area Committee to help the Scrutiny Board identify and address potential barriers and gaps in delivering effective community health development work in Leeds</p> <p>(Council Function) (2.5 mins presentation/2.5 mins discussion)</p>	53 - 62
14	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>AREA DELIVERY PLAN 2007/2008 - AGREEMENT OF PRIORITIES</p> <p>To consider a report from the Director of Neighbourhoods and Housing which seeks the approval of the main headings and key thematic priorities for the 2007/8 Area Delivery Plan (ADP). The report also invites Members to comment on the framework from which local projects and service improvements will be negotiated through the 2007/2008 corporate planning/budget process and Area Wellbeing Budget</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	63 - 66
15	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>AREA MANAGER'S REPORT</p> <p>To receive a report from the Director of Neighbourhoods and Housing which provides Members with details of the range of activities currently taking place within the Outer South area of Leeds</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	67 - 70

Item No	Ward	Item Not Open		Page No
16	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>OUTER SOUTH AREA COMMITTEE WELLBEING BUDGET REPORT</p> <p>To consider a report from the Director of Neighbourhoods and Housing which updates Members on both the revenue and capital elements of the Area Committee's Wellbeing budget, advises Members of the current position of the Small Grants budget and invites the Committee to determine the proposal which has been submitted for consideration</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	71 - 98
17	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>OUTER SOUTH COMMUNITY CENTRES SUB COMMITTEE</p> <p>To receive a report from the Director of Neighbourhoods and Housing which provides details of the Community Centres Sub Committee including purpose, scope and membership, and requests the Area Committee to approve the terms of reference which are appended to the report</p> <p>(Executive Function) (2.5 mins presentation/2.5 mins discussion)</p>	99 - 102
18	Ardsley and Robin Hood; Rothwell;		<p>RECREATE PROJECT - GROUNDWORK</p> <p>To consider a report from the Director of Neighbourhoods and Housing which updates Members on the progress made by the ReCreate project</p> <p>(Executive Function) (5 mins presentation/5 mins discussion)</p>	103 - 106
19			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Monday, 26th February 2007 at 4.00 p.m. (Venue – Civic Chamber, Rothwell One Stop Centre, Marsh Street, Rothwell, LS26 0AD (TBC))</p>	

Item No	Ward	Item Not Open		Page No
			<p>MAP OF TODAY'S VENUE</p> <p>Large Banquet Hall, Morley Town Hall, Morley, LS27 9DY</p>	

Agenda Item 6

SOUTH (OUTER) AREA COMMITTEE

MONDAY, 6TH NOVEMBER, 2006

PRESENT: Councillor R Finnigan in the Chair

Councillors C Beverley, J Dunn, J Elliott,
S Golton, T Leadley, S McArdle, L Mulherin,
K Renshaw, S Smith and D Wilson

30 Chair's Opening Remarks

The Chair welcomed all in attendance to the November meeting of the South (Outer) Area Committee.

31 Declaration of Interests

Councillors Elliott, Finnigan and McArdle all declared personal interests in relation to agenda item 8, due to their respective positions on the Management Committee of the Morley Literature Festival. (Minute No 36 refers).

Councillor Smith declared a personal interest in relation to agenda item 9, due to being Executive Board Member with responsibility for City Services. (Minute No 37 refers).

32 Apologies for Absence

An apology for absence from the meeting was received on behalf of Councillor Grayshon.

33 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting held on 25th September 2006 be approved as a correct record.

34 Matters Arising from the Minutes

Area Manager's Report (Minute No 21 refers)

In response to Members' queries relating to whether terms of reference were required for the Sub Committee established to address the issues arising from the transfer of delegated Community Centres to the Area Committee, Members noted that clarification on this issue would be sought.

Following further discussion on the arrangements for the Sub Committee, Members stressed the need for the body to meet without delay and stated that a wide ranging remit was required in order to address any issues which arose.

35 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to ten minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

Morley Elmfield Infant and Nursery School

A representative of Elmfield and Bridge Street Residents' Association requested an update on the current position of the former Morley Elmfield Infant and Nursery School site.

Relocation of a Bus Stop on Bridge Street, Morley

A representative of Elmfield and Bridge Street Residents' Association enquired whether any assistance could be given to the attempts being made to relocate a bus stop on Bridge Street, Morley.

In response to the matters raised, it was confirmed that both issues would be pursued.

36 Morley Literature Festival - Evaluation Report

A report was submitted on behalf of the Director of Neighbourhoods and Housing evaluating the success of the first Morley Literature Festival which took place between 29th-30th September 2006. The report also summarised several key points and recommendations intended to be considered when organising such events in the future.

Members congratulated the achievements of the inaugural Morley Literature Festival and raised the following issues for future consideration:-

- The need to achieve greater public participation and attendance;
- The possibility of broadening future events in order to include music and song;
- Consideration being given to revising the dates of the festival in order to maximise the involvement of school children and the wider community;
- The possibility of expanding the provision of refreshments at future events;
- The extended use of Morley library as a venue;
- The importance of maximising sponsorship at future events in order to generate greater levels of revenue;
- The need to pursue alternative sources of funding via organisations such as the Arts Council;
- The possibility of liaising with the organisers of other more established festivals.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That the Morley Literature Festival Organising Committee be congratulated on the success of the event;
- (c). That the Area Committee support in principle the continuation of the Morley Literature Festival;
- (d). That a report detailing options for the future organisation of the Morley Literature Festival be submitted to the next meeting of the Area Committee.

(Councillor Leadley joined the meeting at 4.25 p.m. during the consideration of this item)

37 **Cleaner Cities**

A report was submitted on behalf of the Director of Neighbourhoods and Housing which updated Members on the work undertaken as part of the Council's entry into the 2007 Clean Britain Awards, for which the Council had been shortlisted.

Following a brief overview of the issues highlighted within the report, a wide ranging discussion ensued. The main areas of debate were:-

- The reasons why the Inner South area had been predominantly involved in the bid;
- The need to restructure resources and increase levels of inter-agency co-operation when delivering environmental services;
- The emphasis which needed to be placed upon changing the community's attitudes in relation to environmental issues in Leeds and the extent to which educational programmes had been established to help achieve this;
- The actions being taken to address problems associated with ginnels;
- The geographical areas and the types of people who would benefit from the Gardening Scheme detailed within the report;
- The number of public conveniences currently in Outer South Leeds and the availability of resources to invest in such facilities in the future;
- The reasons why the services and initiatives intended to be delivered as part of the bid were not already being delivered in the area;
- Following Members' enquiries into the frequency of some services such as street cleansing and refuse collection, the Head of Environmental Services undertook to provide Members with maps illustrating the frequency of such services in their respective Wards;
- The need to adopt a logical approach and ensure 'best value' when delivering environmental services in Leeds;
- Having emphasised the importance of effective enforcement against offences such as littering and fly-tipping, it was proposed that representatives from the Enforcement Team within City Services could be invited to the next meeting of the Area Committee in order to provide Members with further information on the work undertaken in this field;
- The extent to which City Services could assist the Area Committee in re-organising environmental services in Outer South Leeds in order to improve the efficiency and effectiveness of such services.

RESOLVED –

- (a). That the contents of the report be noted;
- (b). That the focus previously placed upon cleaner neighbourhoods be retained as a key feature of the Area Committee's 2007/08 Area Delivery Plan;
- (c). That representatives from the Enforcement Team within City Services be invited to the next meeting of the Area Committee in order to provide Members with further information on the work undertaken by the team.

(Councillor Golton joined the meeting at 4.30 p.m. during the consideration of this item)

38 Area Manager's Report

The Committee received a report from the Director of Neighbourhoods and Housing which updated Members on the range of activities currently taking place throughout the Outer South area of Leeds.

Members raised concerns about the progress which had been made in relation to the issues surrounding Stanhope Community Centre. In response, the Committee requested that further information was sought from South Leeds Homes ALMO, so that the matter could be progressed without delay.

Further to Minute No 20 (25th September 2006) the Committee proposed that representatives from the Youth Service could be invited to a future meeting of the Area Committee in order to provide further clarification on the financial and performance based statistics which had been previously submitted.

Having sought Members' views on the priority themes to be incorporated into the Area Committee's 2007/08 Area Delivery Plan, the Committee proposed that a report inviting Members' comments on the issue could be submitted to the next meeting of the Area Committee.

Further to a letter received from Councillor Harris which sought Members' opinion on whether the Committee wished to place a standard item on future agendas addressing the issue of 'Narrowing the Gap', it was proposed that the Committee could be advised of any Narrowing the Gap issues arising in the Outer South area via the Neighbourhood Improvement Plan updates, which it was suggested, could be produced on a regular basis.

RESOLVED –

- (a). That the contents of the report be noted;
- (b). That the Committee be advised of any Narrowing The Gap issues arising in the Outer South area via the Neighbourhood Improvement Plan updates which could be produced on a regular basis;
- (c). That a report inviting Members to discuss the priority themes for the 2007/08 Area Delivery Plan be submitted to the next meeting of the Area Committee;
- (d). That representatives from the Youth Service be invited to a future meeting of the Area Committee in order to clarify statistics which have been previously submitted to Members.

39 Outer South Area Committee Wellbeing Budget Report

A report was submitted by the Director of Neighbourhoods and Housing which advised Members of the current position of the Committee's Wellbeing budget and the Small Grants budget, gave a progress report on both the revenue and capital projects agreed to date and invited Members to determine the proposals which had been submitted.

With regard to the proposal received from Westerton Road Allotments, Members requested that approval was given, subject to investigations being undertaken into whether more cost effective types of fencing could be used.

RESOLVED –

(a). That the report and information appended to the report, which includes the current position statement of the Area Committee's Wellbeing budget, a progress report on the Small Grants budget and the details of both the revenue and capital projects agreed to date, be noted;

(b). That the following decisions be made in respect of the proposals for revenue and capital funding from the 2006/2007 Wellbeing budget, which have been submitted to this meeting for determination:-

(i). New Fence, Westerton Road Allotments, East Ardsley – Parks and Countryside - £10,071.75 Capital – **Approved, subject to the maximum amount of funding allocated to the proposal being £10,071.75;**

(ii). Internal Redecoration Winthorpe Residents – Winthorpe Residents Association – £1,510.00 Revenue – **Approved.**

40 Date, Time and Venue of Next Meeting

Monday, 18th December 2006 at 4.00 p.m. at Morley Town Hall, Morley. LS27 9DY.

(The meeting concluded at 5.45 p.m.)

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Originator: Peter Barnett

Tel: 0113 247 8860

Report of the Acting Chief Planning and Development Services Officer

Outer South Area Committee

Date: 18 December 2006

Subject: Building Schools for the Future Phase 1 – Rodillian High School

Electoral Wards Affected:
Ardsley and Robin Hood

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The report briefly sets out the present position regarding progress towards the replacement of four schools and the refurbishment and extension of two further schools under Phase 1 of Building Schools for the Future. A Preferred Bidder has recently been selected and it is anticipated that Reserved Matters Planning Applications will have been submitted by the time that this meeting takes place.

It sets out the likely programme for dealing with the applications in anticipation of an anticipated Financial Close date for the contract of 28 February 2007 and the likely issues that will arise from the planning applications – in particular those specifically relating to Rodillian High School.

1.0 Purpose of This Report

1.1 The purpose of the report is to notify and inform the Outer South Area Committee of the latest update on the Building Schools for the Future (BSF) Programme and how this relates to Rodillian High School, specifically:

* Highlighting that the submission of Reserved Matters Planning Applications that will have been submitted by the time that this meeting takes place; and

* Inviting questions and comments on the proposals from members of the Area Committee.

2.0 Background Information

- 2.1 Wave One of the Leeds BSF Programme involves the re-building and refurbishment of 14 Secondary Schools, to be procured in three phases. The procurement includes the formation of a Local Education Partnership (LEP) which, under the terms of the Partnership Agreement, will be granted certain exclusivity rights for future investment in the City Council's Secondary School estate that may be approved under the Government's Building Schools for the Future Programme.
- 2.2 Outline planning permission was granted for the schools in Phase 1 (plus Allerton Grange, which will be constructed as part of Phase 2) in October 2005. The Phase 1 schools are Allerton High (new build), Cockburn High (refurbish and extend), Pudsey Grangefield High (new build) and Temple Moor High (refurbish and extend). The new schools will be procured under the Private Finance Initiative (PFI) with the others being procured from the LEP partners under a Design and Build contract.
- 2.3 Since the granting of outline planning permission, three consortia have been invited to bid to become the partners in the LEP. One of them, Environments for Learning (E4L) has now been invited to become the Council's Preferred Bidder and their designs for the schools are now submitted as the reserved matters planning application.
- 2.4 The programme for submitting and determining the planning applications is tight. The anticipated Financial Close date for the contract is 28 February 2007 and planning permissions are required for all of the schools in Phase 1 and Allerton Grange for this to happen and enable construction and refurbishment of the Phase 1 schools to commence in the spring of next year. The Phase 1 schools are due to open in the Autumn of 2008 with Allerton Grange and the other Phase 2 schools opening in 2009.
- 2.5 As part of the consultation process on all of the planning applications, reports are being submitted to the relevant Area Committees, explaining the proposals, setting out what the key issues are likely to be and inviting and comments on the proposals from members of the committees. Any comments will be taken into account when the applications are reported to the Plans Panels early in the New Year.

3.0 Main Issues

- 3.1 The proposed development is a replacement high school, to accommodate approximately 1050 pupils aged 11-16 years plus 170 post-16 pupils, and 30 SILC pupils. This compares to a current school roll of 1268 pupils aged 11-16 years and 155 post-16 pupils – an overall reduction of 223. The proposed development will also incorporate a Children's Centre, which would be separately run but sharing facilities, including the entrance and reception area.
- 3.2 At the time of the outline planning permission, it was anticipated that under DfES funding criteria, the more-recently built Dining and Teaching Block on the Longthorpe Lane frontage would have to be refurbished and incorporated into the overall design for the site, rather than replaced. However, it has now proved to be feasible to carry

out a full redevelopment of the school, including this block. The option of retaining and refurbishing the original school building for an alternative and complementary educational use has, however, not proved to be feasible.

- 3.3 The issues which were raised at the outline planning stage have featured strongly during a lengthy period of negotiation on the designs and layouts of the schools that took place prior to the selection of the Preferred Bidder, involving planning, urban design, highways and other officers, together with input from CABE, LADI and the Civic Architect. In the case of Rodillian, the key issues were:
- All of the school site, apart from the immediate area around the existing buildings, is in the Green Belt – although the very special circumstances necessary to override the presumption against the principle of development in the Green Belt were accepted at outline planning permission stage, the scheme must still demonstrate that it has as little impact as possible on the open character of the Green Belt;
 - The presence of a ditch and visually important line of trees that separate the existing playing fields at the western end from the remainder of the site;
 - The noise and air quality impact of the M62 Motorway and the M1/M62 Slip Road, which form the site's southern boundary;
 - The need to protect access to and the setting of Lofthouse Hall;
 - The impact on residential property to the north of Longthorpe Lane, including vehicle access and parking;
 - Provision of and community access to playing fields and other sports facilities.

The submitted scheme attempts to address most of the above issues – although that relating to community access is one of management and is pursuant to a condition attached to the outline planning permission. Some detailed matters – for example, design specifications for fencing and details of planting as part of the landscaping scheme and off-site highways works will also follow, pursuant to outline planning permission conditions.

- 3.3 Copies of plans, elevations and other drawings showing the siting, appearance and layout of the proposed new school will be presented at the meeting.

4.0 Implications for Council Policy and Governance

- 4.1 The scheme forms part of the Council's programme for refurbishing and renewing secondary schools throughout the city as part of BSF Wave 1. Consultation is being carried out in accordance with the Council's Statement of Community Involvement and the planning applications will be determined by the appropriate Plans Panels.

5.0 Legal and Resource Implications

- 5.1 These schemes are all part of the BSF funding allocation.

6.0 Conclusions

- 6.1 The reserved matters planning applications for the schools referred to above are the result of an extensive and collaborative design process. However, any comments, ideas or suggestions that the members of the Area Committee may wish to put forward prior to consideration by the appropriate Plans Panel will be most welcome.

7.0 Recommendations

- 7.1 The Area Committee is requested to note the content of the report, and provide comment on the proposals.



Originator: Alan Jones

Tel: 0113 395 7151

Report of the Director of Neighbourhoods and Housing

South (Outer) Area Committee

Date: Monday 18th December 2006

Subject: Affordable Warmth – An Overview

Electoral Wards Affected:

ALL

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

Affordable Warmth or fuel poverty is becoming an issue across the City due to increasing and dramatic fuel cost increases in the domestic sector. Environmental Health Services are currently finalising an Affordable Warmth Strategy for the City to encompass a range of partners, this is to support the overall aim of eradicating fuel poverty by 2016 and to off set the impact that fuel cost increases are having on low income households over time.

The attached report seeks to give an overview of the situation in the City at present and what actions are required to be supported at a local and area level.

Recommendations:

1. Area Committee members are requested to note the attached Report
2. Area Committee members are asked to note and support the integration of affordable warmth aims and objectives into District Plans.
3. Area Committee members are asked to facilitate or support local initiatives to address fuel poverty reduction and eradication.

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District Partnership & Area Committee **Briefing Paper on Fuel Poverty**

Introduction

The Warm Homes & Energy Conservation Act 2000 focuses on the production of a Government strategy to reduce “fuel poverty” in consultation with local authorities. A sixteen-year timescale has been set for the eradication of fuel poverty and progress with the Strategy is reported annually. The Warm Homes and Energy Conservation Act 2000 and subsequent 2001 revision requires local authorities to report on the actions taken in tackling fuel poverty in their administrative area and in the formation and implementation of an Affordable Warmth Strategy covering the period up to 2016.

The definition of Fuel Poverty

The definition of fuel poverty is a household where more than 10% of income is expended on total energy needs in the home. Fuel poverty is caused by a number of issues including; low household income, inadequate insulation and heating, under occupancy and energy prices. A householder who is fuel poor may generally live in cold, damp & unhealthy conditions. Fuel poverty is a cross cutting issue which has impact in and on community strategies, spanning themes such as health, older people, affordable quality of life, housing, the built environment, decent homes & the environment.

The National Perspective

National Energy Action and the National Right to Fuel Campaign, two leading fuel rights organisations, say as many as two million households in England alone will face fuel poverty by 2009. Initial progress was encouraging and meant that the level of fuel poverty in vulnerable households had dropped from around 4 million in 1996 to 1 million in 2003. This level is expected to be back up at around 3 million by the close of the year due to the current trend towards increasing fuel costs.

Based upon government figures the number of households in fuel poverty in the UK in 2004 remained at 1.2 million, with 1 million of those in the vulnerable category. Vulnerable households include those containing children, the elderly, chronically sick or disabled. It is estimated that 24,000 older people are likely to perish this winter because they often cannot afford to heat their homes, with 3500 of these excess deaths likely in the Yorkshire region.

The Regional Perspective

The Yorkshire and Humber region is estimated to have the second highest level of fuel poverty in the UK in turn has and a significant number of vulnerable people experiencing this form of deprivation fuel. One in eight households in Yorkshire & Humber region suffer unnecessarily with Fuel Poverty. In West Yorkshire Leeds has an estimated 22%, Bradford 18% with Wakefield at 16.4% - equivalent to nearly 22,000 households - living in cold, damp conditions. In North Yorkshire, the highest levels of fuel poverty are found in the coastal resorts of Scarborough (highest at 27%), Whitby and Bridlington (36% in one ward) plus inland urban areas around Goole, Selby and remote rural areas around the North Yorkshire Moors. Some 3,200 people in our region died the winter of 2004/5 ,this over and above the normal mortality rate.

The local understanding of fuel poverty

Large numbers of Leeds residents suffer from this form of deprivation and this is likely to increase due to recent fuel cost hikes, although many could be supported out of the fuel poverty trap by existing mechanisms available in the City, aided by agencies working in cooperation and partnership with each other to identify and support at risk households.

The level of fuel poverty in Leeds in 2005 is estimated at 22% (private sector) households,14% of which are deemed to be vulnerable. The table over illustrates the percentage of fuel poverty in Leeds electoral wards in rank order. Leeds is aiming to support government targets in reducing fuel poverty in vulnerable groups to the lowest achievable level by 2010. In addition the city aims to further facilitate the reduction of no vulnerable households in Fuel Poverty from 2010-2016.

Table 1: Percentage of private sector in Fuel Poverty in Leeds electoral wards by rank order 2005

Rank	Wards	% of Fuel Poverty
1	Gipton & Harehills	48
2	Hyde Park & Woodhouse	40
3	Middleton Park	36
4	City & Hunslet	34
5	Burmantofts & Richmond Hill	34
6	Killingbeck & Seacroft	33
7	Beeston & Holbeck	30
8	Armley	30
9	Headingley	26
10	Farnley & Wortley	25

Fuel Poverty in Leeds electoral wards by rank order 2005 the full list can be viewed in Appendix A.

Energy Prices

Local authorities and voluntary organisations working with the elderly, long term sick and disabled recognise that fuel poverty may have doubled due to the substantive increase in fuel costs over the past two years. It is estimated that for every 1% increase in the price of fuel, 40,000 more people nationally fall into fuel poverty. A report by the BBC in 2005 concerning rising energy prices indicated that more people will be forced into fuel poverty and highlighted fuel poverty as the 'new social evil'. Current indications show gas costs have increased by 110% and electricity by 61% over the last six years with the bulk of these rises taking place over the past 18 months.

Health Impact

Cold homes have been shown to exacerbate existing illnesses such as asthma and chronic obstructive pulmonary disease and reduce resistance to respiratory illnesses like influenza, pneumonia and bronchitis. Cold homes also contribute to an increased risk of falls amongst the elderly and have been linked to social exclusion, low educational attainment and mental health problems.

Cont;

The UK records 30,000-40,000 excess winter deaths in the UK (24,000 in England) each year. Britain has the highest number of avoidable deaths due to winter cold in Western Europe. Countries with much more severe winters than those of the UK, for example Sweden, Germany and Canada, experience comparatively low variation of mortality across the seasons, suggesting that the UK's poor housing standards and comparatively low incomes are the crucial factors. It has been suggested that for every 1°C that the winter temperature drops below the average there will be an associated increase of 8,000 excess winter deaths.

Housing & Energy

Table 2 shows how the Standard Assessment Procedure (SAP) rating of a property is clearly linked to the incidence of fuel poverty. The SAP is a means of determining the energy efficiency standard of a dwelling which uses a scale of 1 (worst) to 100 (best) to measure the heating and insulation characteristics of the property.

Table 2: National number of households in Fuel Poverty in 1998 by SAP (Standard Assessment Procedure) rating

SAP Rating	Number of households in Fuel Poverty (millions)	Percentages of households in Fuel Poverty in this SAP rating group.
Under 20	0.6	41.5
20-30	0.4	33.4
30-40	0.9	21.5
40-50	0.8	13.9
50 plus	0.7	8.7
All	3.3	16.4

In 1998 nearly half of those households whose homes scored a SAP rating of below 20 (i.e. poor energy efficiency) were in fuel poverty. The majority of those who were considered to be in fuel poverty were in homes with a SAP rating of less than 50.

The average SAP (Standard Assessment Procedure) rating for households in England remained at 52 in 2004. The Leeds aim is to facilitate an average housing stock of SAP rating of 55 in the private sector by 2006/7 and of 66 in the public sector by 2007/08.

Over the long term up to April 2012 the local authority will seek to facilitate that all homes achieve a SAP grade of equal or better than SAP 55 (under review).

Table 3: Percentage of householders in Leeds self reporting they have difficulty heating their homes (2006 Home Energy Conservation Act 10th report) survey:

SAP Rating	Percentage of all households having difficulty in heating their homes	Percentage of vulnerable group households having difficulty in heating their homes
1-10	51	53
11-20	45	48
21-30	47	50
31-40	40	43
41-50	36	38
51-60	34	37
61-70	30	32
71-80	05	29

Table 3 illustrates the link between SAP ratings and the difficulty that households have in heating their homes. The higher the SAP the rating fewer households had difficulty heating their homes. The vulnerable groups includes pensioners, the long term ill, the disabled & young children of society also confirm SAP ratings as a determinant factor in householders having difficulty in heating their homes.

In a typical British home, around one-third of the heat produced by a heating system is rapidly lost through the roof, ceiling and walls. As much as 20% of an energy bill can be saved by improved retrofit insulation. Most heat (around 35%) is lost through the walls of an un-insulated house. Wall insulation can reduce this loss by two-thirds and make a home more comfortable. In addition houses can lose as much as 10% of heat through un-insulated floors. Energy efficiency measures can be installed to keep the heat from escaping from the home and can help to dramatically reduce the likelihood of fuel poverty.

The next steps

Neighbourhoods and Housing Department of Leeds City Council are, given the noted increase in fuel poverty and the need to broaden the scope of the existing strategy to encompass partner organisation support, revising the current Affordable Warmth Strategy for the City. A series of workshops have already taken place, designed to secure views on the direction of the revised strategy and in turn what partner support is available over-time. This, with a view to putting the revised draft strategy out for comment in late November.

Given the scale of fuel poverty, monitored by the Authority at 22% of Leeds households in 2005 (See Appendices B), the marked recent increase in fuel costs, which shows no sign of abating and the need to find and establish mechanisms to identify those most in need in the community, we would like to engage with your Committee and seek your comments and support in this timely revision of the City's Affordable Warmth Strategy.

We would therefore seek that your committee consider contributing too and/or commenting upon the draft revised Affordable Warmth Strategy, which will be issued shortly. In turn, we would ask that your Committee or Board consider encompassing fuel poverty reduction targets and support mechanisms within your plans, if at all practical to do so.

If you would like a representative to brief your Committee or Board on the issues around fuel poverty at your next available meeting we would be more than willing to do so. In parallel to this, your committee may wish to consider supporting the City's Affordable Warmth Strategy through the potential inclusion of the following within your current or future plans:

1. Heating and thermal improvement targets by tenure.
2. Energy grants facilitation and targets.
3. Energy advice provision to householders and targets.
4. Referral mechanism to existing support structures and targets.
5. Energy related staff training, briefings and targets.
6. Financial resources allocation and resource bids.
7. Benefits fast tracking and/or financial advice provision and targets.
8. Renewable energy tariff or measures provision pilots and roll out.

Alan Jones
Fuelsavers Manager
Leeds City Council

Glossary

HECA Home Energy Conservation Act 1995

Sets a duty for Local Authorities to secure a 30% improvement in energy efficiency by 2011.

Warm Homes and Energy Conservation Act 2000 and 2001 Revision

An Act that requires the Secretary of State to publish and implement a strategy for reducing fuel poverty and requires the setting of targets for the implementation of that strategy and for connected purposes. The 2001 revision sets a duty for local authorities to monitor, report on and facilitate local actions for change as well as establishing a fuel poverty strategy for their area

Fuel Poverty

Low-income households who pay more than 10% of their net income for all their energy needs to stay warm and dry are defined as being in 'fuel poverty'.

Vulnerable Fuel Poverty

Household including pensioners, the long term ill, the disabled and young children. Government fuel poverty targets for England state that all vulnerable fuel poor should be removed from this form of poverty by 2010. Non vulnerable fuel poor should be removed by 2016.

Standard Assessment Procedure

A energy rating for houses ranging from 0 to 100 (0 being worst to 100+ best). Fuel poverty gets markedly worse in dwellings under SAP 70. New build houses should have a SAP rating of around 85. This is based on a 3 year fuel cost average per square meter and standard occupancy.

Private Sector Difficulty Affording to Heat Your Home – 2005 Data		
New Ward	%	Rank
GIPTON & HAREHILLS	48%	33
HYDE PARK & WOODHOUSE	40%	32
MIDDLETON PARK	36%	31
CITY & HUNSLET	34%	30
BURMANTOFTS & RICHMOND HILL	34%	29
KILLINGBECK & SEACROFT	33%	28
BEESTON & HOLBECK	30%	27
ARMLEY	29%	26
HEADINGLEY	26%	25
FARNLEY & WORTLEY	25%	24
KIRKSTALL	25%	23
CHAPEL ALLERTON	25%	22
PUDSEY	25%	21
ARDSLEY & ROBIN HOOD	25%	20
CROSS GATES & WHNMOOR	24%	19
BRAMLEY & STANNINGLEY	23%	18
MORLEY SOUTH	23%	17
ROTHWELL	23%	16
MORLEY NORTH	22%	15
MOORTOWN	22%	14
KIPPAX & METHLEY	22%	13
OTLEY & YEADON	22%	12
CALVERLEY & FARSLEY	20%	11
GUISELEY AND RAWDON	20%	10
ALWOODLEY	20%	9
WEETWOOD	20%	8
TEMPLE NEWSAM	19%	7
ROUNDHAY	19%	6
GARFORTH & SWILLINGTON	19%	5
HORSFORTH	16%	4
HAREWOOD	14%	3
WETHERBY	13%	2
ADEL & WHARFEDALE	13%	1
Total Private Sector Fuel Poverty Recorded as an Expression of the Householder 2005	22%	

**Appendix
A**

**Private
Sector
Fuel
Poverty by
Ward**

Appendix B

HECAMON 2005 Fuel Poverty Survey Information

Do you find it difficult to afford to heat your home?

Tenure	2005 Yes
Owner Occupier	21%
Housing Association	35%
Privately Rented	37%
All	22%
All Vulnerable	14.3%

Do you feel that your health or that of your family's is affected by cold conditions in your home?

Tenure	2005 Yes
Owner Occupier	7%
Housing Association	12%
Privately Rented	18%
All	8%

Can you heat your home to a high enough temperature to feel comfortable?

Tenure	2005 Yes
Owner Occupier	6%
Housing Association	8%
Privately Rented	17%
All	6%

Do you find it difficult to afford to heat your home?

Weekly Income	Maximum Annual Income	2005 Yes
Less than £100	£5,200	55%
Between £101 - £150	£7,800	39%
Between £151 - £200	£10,400	37%
More than £200	N/A	15%

Do you find it difficult to afford to heat your home?

Use of Pre-payment Meter	2005 Yes
Gas or Electric	45%

Do you find it difficult to afford to heat your home?

A member of the Household is:-	2005 Yes
Aged 16 or under	23%
Aged 60 or over	22%
Disabled	36%
Recovering from a long term illness	41%
In receipt of benefits	39%

Originator: Ruth Mason

Tel: 0113 206 4053

Report of the Making Leeds Better Programme

South (Outer) Area Committee

Date: Monday 18th December 2006

Subject: MAKING LEEDS BETTER PROGRESS REPORT

Electoral Wards Affected:

ALL

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

Making Leeds Better is the strategic programme for improving health and social care services in the city. The aim for the programme is:

“To improve the health and wellbeing of the people who use health and social services in Leeds by providing them with speedy access to high quality care and treatment that is responsive to their needs and provided in the best possible settings.”

Recommendations:

1. Area Committee members are requested to note progress on Making Leeds Better
2. Area Committee members are asked to note the resolution of the NHS Boards on September 19th 2006
3. Area Committee members are asked to raise any questions, concerns or ideas that can be fed into the plans for Making Leeds Better

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Area Committee Progress Report

Contents		Page
▪	The Making Leeds Better Vision - recap	1
▪	Summary of progress in each project area	2-5
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1. The Making Leeds Better Vision

1.1 Making Leeds Better is the city wide strategy for improvements and new services in health and social care. At the heart of this strategy is a vision for change which will bring benefits for patients, service users, carers and their families from Leeds and across the region

The Making Leeds Better Vision

Our vision is for a future where people who need health and social care get the best possible care and treatment in modern facilities closer to their own homes.

Care and treatment that until now have only been available in hospitals will be provided by doctors, nurses and other health and social care staff working in the community.

Staff will be able to take advantage of the latest development in medical science and technology, and in clinical practice – free from the limitations of old buildings and outdated ways of doing things.

1.2 The Making Leeds Better vision is being achieved through a programme of work across a range of project areas. The programme has made significant progress. The purpose of this paper is to update members on that progress, and to ask members to note the joint resolution of the NHS Boards agreed on September 19th 2006.

1.3 A detailed working paper for each project is available on the Making Leeds Better website at www.makingleedsbetter.org.uk

2. Better care for children and adults

- 2.2 Making Leeds Better is about creating opportunities to look after people better and improve their health outcomes. By ensuring more effective use of resources across the city and reducing the inefficiencies inherent in delivering complex and specialist care from two hospital sites, Making Leeds Better will provide the platform for more investment both in primary and community services so that people can receive care more locally and in a new Children's & Maternity Hospital.
- 2.3 Our ambition for community-based care has been driven by a focus on care pathway development. This ensures that patients and clinicians benefit from a more systematic approach to providing care, which support safe, high quality and equitable care and treatment.
- 2.4 There has been detailed consideration of over 90 condition specific care pathways, through the significant involvement of clinicians, patient representatives and their carers, and other health and social care professionals.
- 2.5 We expect the result of the community developments to reduce emergency admissions to hospital by around 6,400 (about 8%) a year. In addition, around 115,000 outpatient visits (about 15%) and 55,000 diagnostic appointments (about 25%) that currently take place in hospital would be provided in community healthcare facilities by 2012.

3. Modelling capacity

- 3.2 A significant amount of work has been undertaken to model and plan the capacity required to deliver new models of patient care, in the long term. These models have factored in population change, the impact of new services such as intermediate care, the impact of patient choice, and a wider range of services that GP's will be able to offer in the future.
- 3.3 For community and social care services the modelling has concentrated on only the service changes identified, including the impact of the care pathways, movement of paediatric medical outpatients into community settings, and movement of some adult outpatients and radiology into community settings.
- 3.4 Capacity for hospital services has been modelled for a specified number of areas: inpatient and day case beds; operating theatres; outpatient clinics; the emergency department; and radiology. Areas of specific potential improvement have been identified. These include: the pooling of hospital beds, theatres and clinics to promote more flexible use of capacity; removing pre-operative stay so that patients come into hospital on the day of surgery; increasing the rates of day case surgery across all adult surgical specialties; reducing length of stay in line with best practice recommended by the new care pathways; assuming patients are discharged when

they are fit rather than when it is convenient for staff; changing the new versus follow up outpatient appointment ratios for all consultants to the upper quartile performance in each specialty.

4. **Developing the workforce**

- 4.1 There are currently over 30,000 staff employed delivering health and social care services in Leeds – approximately 1 in 10 of the working population. The three largest MLB partner organisations – Leeds Teaching Hospitals Trust (LTHT), Leeds PCTs and Leeds Social Services – employ the majority of these staff, but Making Leeds Better will also impact, in differing degrees, on staff employed by primary care contractors (GPs, Dentists, Optometrists, Pharmacists), on those employed by Leeds Mental Health Services NHS Trust, and on staff employed in nursing and residential homes, in the voluntary sector, and on carers.
- 4.2 To deliver the investment in community services proposed by Making Leeds Better, it is expected that the numbers of community-based clinical staff will increase by around 35%. This takes account of additional staff needed to deliver the new care pathways and provide 'generic' services (such as intermediate care and rapid response) that support the Making Leeds Better aim of caring for people close to or in their own homes; projected staffing levels have also been increased to the national average, to counter the historic under investment in community services in Leeds. The increased numbers in community staff would not apply equally across all staff grades: the expectation is to see staff in specialist grades supported by more staff in 'lower' grades with NVQ type qualifications.
- 4.3 For LTHT, it is expected that staffing numbers will change to reflect the increased investment in community-based services and the centralisation of hospital services on the St James's site. Although there will be fewer hospital beds needed in future as more patients are cared for in community settings, the level of need of patients cared for in hospital will be proportionately greater. Overall, it is predicted that, by caring for more patients in community settings and delivering hospital services more efficiently on a main hospital site at St James's, fewer staff would be needed in the hospital sector.
- 4.4 It is expected that most of the new community workforce will be created by training and developing staff currently employed in the Leeds health and social care economy. Some of the new skills required will be relatively straightforward, for instance requiring the provision of specific training in a technique or procedure; others will require more substantial action. Training programmes may be required to enable staff to adopt entirely new roles – for instance, Midwifery Support Workers may be recruited from the existing workforce, but will need an extensive training programme to develop them. Some staff will need to relocate, such as where services currently being provided in hospital settings move fully to community based facilities. Given that the changes proposed by MLB are to take place over a period up to 2012, it is expected that any workforce reductions to be managed through natural turnover or deployment of staff.

5. Children's and Maternity hospital

- 5.1 Detailed modelling work on the bed, theatre and outpatient clinic capacity needed in LTHT has been carried out. Beds have been grouped into pools of similar specialties for bed management purposes, allowing more flexible use and further reducing the overall number. The modelling has assumed that most hospital outpatient activity, therapy support and diagnostics will take place away from the proposed single acute site at St James's. The configuration of clinical specialties by site has then been reviewed to identify which clinically appropriate estate option gives the best opportunity for an affordable solution from a workforce and estates perspective. At this stage, a variant on the original Strategic Outline Case (SOC) proposal best meets these criteria because it maximises the use of existing buildings, provides the minimum new build requirement and maximises potential savings by reducing workforce costs (by reducing on call, rotas and duplication of services).
- 5.2 The SOC variant option proposes a single acute site at St James's, with new build for children's & maternity, cardiac & neurological services, and A&E. The Jubilee Wing at LGI, part of the Seacroft site and Wharfedale Hospital would continue to be used. However, compared with the original SOC option, it is proposed to provide more hospital services from St James's and the Jubilee Wing, with orthopaedic services transferring from Chapel Allerton to the Jubilee Wing, and most of Seacroft and Chapel Allerton being available for community-based facilities.

6. Cost and affordability

- 6.1 The MLB affordability modelling assumes that PCT growth is fully committed in future years and that any developments in primary, community and social care services will need to be funded by resource transfer from hospital care or from internally generated efficiencies. The modelling indicates that £37m could be transferred from acute care to community health and social care services. More work is required to model the impact for community based services however initial work indicates that the programme is broadly affordable.
- 6.2 The approach to costing community services has been to work up the additional cost of delivering community services in the future, taking into account the proposed shifts in services from LTHT and care pathways. Affordability is then determined by comparing PCT resources available through disinvestments in LTHT services.
- 6.3 Based on the expectation that LTHT's income will reduce by £37m (at 2006/07 levels) as a result of activity being shifted to community-based settings, efficiency savings in community provider services of around £5 million are needed between 2006/07 and 2012/13 for the MLB proposals to be affordable. This represents a 3.3% cost reduction from the future estimated community services cost of £152 million. This level of saving should be achievable over the medium term, and actions are already being taken to begin an external review of community provider services, which should generate efficiency savings through a range of productivity measures.

7 Engaging stakeholders

7.1 To facilitate engagement, MLB stakeholders have been organised into four stakeholder groups. These groups are shown in the table below, along with an explanation about how MLB has engaged with them.

Group	Consists of	Engaged through
Public & Patients	<ul style="list-style-type: none"> ▪ Patients. ▪ General public. ▪ Voluntary, community and faith sector organisations. ▪ 10 identified communities of interest; women; children; older people; carers; black & minority ethnic communities; people with disabilities; users of mental health services; lesbian, gay, bisexual, transgendered people; gypsies and travellers; homeless people ▪ The media. 	<ul style="list-style-type: none"> ▪ Involvement of specific patient groups and members of relevant Expert Patient Programmes in development of care pathways. ▪ Events and activities targeted at other patients, service users and voluntary sector organisations. ▪ Work via lead organisations to reach and involve the communities of interest. ▪ Communications strategy, including a media campaign and use of the Making Leeds Better website to reach and involve members of the general public.
Staff, including Clinicians	<ul style="list-style-type: none"> ▪ Staff, including clinicians, of the seven Leeds health trusts. ▪ Local Authority social care staff. ▪ General Practitioners (GPs). ▪ Other independent contractors: pharmacists, optometrists, dentists. ▪ Relevant academic staff of the two Leeds universities. 	<ul style="list-style-type: none"> ▪ Involvement in driving development and implementation of care pathways. ▪ Clinical Leadership & Engagement Group for Clinical Champions ▪ Staff newsletters. ▪ Open meetings, roadshows and events. ▪ Health Impact Assessments.
Democratic	<ul style="list-style-type: none"> ▪ Health & Adult Social Care Overview & Scrutiny Committee (OSC). ▪ Leeds City Council (LCC) leadership. ▪ Leeds City Councillors (through Area Committees). ▪ Members of Parliament (MPs). ▪ Members of Leeds Initiative Executive Boards. ▪ District Partnerships. ▪ Community Forums. 	<ul style="list-style-type: none"> ▪ Visits, presentations and progress reports to meetings of the Area Committees, Leeds Initiative Boards, District Partnerships etc. ▪ Personal briefings to MPs and LCC leadership. ▪ Formal scrutiny by Health & Adult Social Care OSC. ▪ Involvement of West Yorkshire Scrutiny Chairs in scrutiny process.
Outside Leeds	<ul style="list-style-type: none"> ▪ Cardiac Services Network, Cancer Services Network & Specialist Obstetrics and Paediatric Services. ▪ West Yorkshire PCT Chairs, Chief Executives Forum & Commissioning Group. ▪ PCTs in North East Yorkshire & Northern Lincolnshire that border Leeds metropolitan district. ▪ Members of Parliament for constituencies that border Leeds. 	<ul style="list-style-type: none"> ▪ Regular presentations and progress reports to meetings of key groups such as West Yorkshire PCT Chairs. ▪ Briefing for West Yorkshire Chief Executives on the emerging Strategic Services Plan for Leeds. ▪ Involvement of West Yorkshire Scrutiny Chairs in scrutiny process.

7.2 As the MLB proposals clearly involve a substantial variation and development of health services in Leeds, local NHS organisations have a statutory duty to consult patients and the public on its proposals. The MLB approach is to develop options for change with people and not for them, starting from the patient experience and working with staff to develop new ways of working. In taking a whole system view the contribution of all health and social care providers has been explored, and providers are working together to build a sustainable solution for the whole community. It is this solution that will be the subject of public consultation in 2007.

8 NHS Board resolution

- 8.1 On Tuesday 19 September 2006 all seven statutory NHS Boards in Leeds reviewed the progress and outputs to date of Making Leeds Better in a "Board of Boards" meeting. The Boards met in the same location to discuss a single agenda item. On Tuesday 19 September 2006 all seven statutory NHS Boards in Leeds reviewed the progress and outputs to date of Making Leeds Better in a "Board of Boards" meeting. The Boards met in the same location to discuss a single agenda item.
- 8.2 The meeting began with presentations to all Board members in plenary. These briefly outlined the PCT commissioning and Local Authority strategic context, and then described in some detail the work undertaken to demonstrate that the Making Leeds Better proposals for the development of community based services and the building of a new Children's and Maternity Hospital are broadly affordable.
- 8.3 Following the presentation in plenary, each statutory Board met separately in public and passed a series of resolutions in respect of the Programme's work. The seven NHS Boards agreed the following joint statement at the conclusion of the meeting:

"Members of the seven NHS Boards in Leeds have resolved that the vision set out in Making Leeds Better concurs with and builds upon the Government's new direction for the health and social care system, and that the delivery of that vision will offer significant additional benefits to patients, service users and local communities. The Boards are committed to achieving that vision.

The Boards are assured of the scope, quality and outputs of the work undertaken to date and agreed it as a robust base from which to develop more detailed service proposals for public consultation and an outline business case for capital development."

9 Recommendations

- Members are asked to note the progress on Making Leeds Better
- Members are asked to note the resolution of the NHS Boards on September 19th 2006-11-10
- Members are asked to raise any questions, concerns or ideas that can be fed into plans for Making Leeds Better.



Originator:
Thomas O'Donovan
Sarah May, Kate Armitstead
Tel: 0113 2243040

Report of the Director of Neighbourhoods and Housing

Outer South Area Committee

Date: Monday 18th December 2006

Subject: Executive Summary of Morley Literature Festival Suggestions for Development Report

<p>Electoral Wards Affected:</p> <p>Morley North</p> <p>Morley South</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

The Area Committee at its November meeting, having considered the Morley Literature Festival - Evaluation Report requested a further report to this meeting detailing options for the future organisation of the Morley Literature Festival. This report provides an executive summary of the Suggestions for Development report compiled by Rachel Feldberg, Director of Ilkley Literature Festival. It covers a wide range of subjects from vision, rationale & aims, partnerships, audience development and suggestions to construct a relevant and creative programme of events. The report also explores the organisational issues which need to be considered in more detail such as constitutional arrangements for a committee, the pros and cons of becoming a charitable independent organisation and the roles and responsibilities for the Morley Literature Festival Committee and the appointment of a Festival Director.

1.0 Purpose of This Report

1.1 The purpose of this report is to outline the suggestions made to progress the Morley Literature Festival in 2007 and highlight for Members key areas which require decision to enable the further development of the festival to build on the success of last years inaugural event.

2.0 Background

2.1 In September 2006, the inaugural Morley Literature Festival took place. The festival attracted over 1000 visitors and proved to be a huge success. The Morley Literature Festival Committee agreed that this event shouldn't be a one off and should become

a feature of the town's annual events calendar. The November Area Committee gave in principle approval to this.

- 2.2 An evaluation report on the festival was presented to the last Area Committee meeting. This outlined the strengths and weaknesses of the festival, as well as highlighting lessons learnt from methodology applied and issues which should be addressed before progressing with preparations for the 2007 festival.
- 2.3 To help inform the future development of the Morley Literature Festival, Rachel Feldberg the Director of the Ilkley Literature Festival was commissioned to produce a report detailing suggestions for development of the Morley Literature Festival, using the report to the November Area Committee as a guide.
- 2.4 The Director of Ilkley Literature Festival produced the Morley Literature Festival - Suggestions for Development report which details options for consideration when developing the content, structure and focus for the 2007 Literature Festival. The detailed guidance provided is key to establishing a successful structure to drive this event forward.
- 2.5 The report is summarised here and appended in part. It is intended to present the full report to the first meeting of the Morley Literature Festival 2007 Organising Committee.

3.0 Vision for the Morley Literature Festival

- 3.1 The report acknowledges the broad range and increasing number of literature festivals held across the country, all with very different visions. These examples are explored by type. It recommends that Morley considers focusing on four types of festival. This vision should provide the rationale for the festival but with a clear link to the aims of the festival. The following themes are:-
 - Initiating original, cross cultural and unusual live literature events
 - Encouraging people to use and enjoy their local library
 - Persuading people to see the area in a new light and enhancing a sense of local pride
 - Widening access to live literature events and encouraging local people to enjoy books reading and writing

4.0 Aims of The Morley Literature Festival

- 4.1 Suggested aims for the Morley Literature Festival (an appropriate title and logo should be identified) would include:
 - Encouraging local people and others to see Morley in a new light, enhancing a sense of local pride and achievement
 - Promoting the town and all it has to offer
 - Encouraging local people to enjoy and celebrate books, reading and writing
 - Encouraging local people to get involved with Morley's refurbished library
 - Making a wide range of live literature events accessible to local people who might not otherwise engage with books and reading
 - Encouraging children, young people and families in the Morley area to have fun with books and reading
 - Working with local schools to offer literature related workshops and projects which enhance the curriculum and increase attainment

- Encouraging local people from a wide variety of backgrounds to share and appreciate live literature events from a variety of cultural perspectives, for example, Asian writers, performers and poets; traveller writers and story tellers; Irish writers
- Critically aim to use the festival as vehicle to regenerate the town through a variety of methods, promoting community pride and identity.

5.0 Audience Development

5.1 The report identifies a range of groups with whom the Morley Literature Festival might want to develop a relationship, these include: local residents, keen readers, book group members and library users living in Morley and other areas of South Leeds. People with specific areas of interest e.g. Crime, fiction, sport or humour. More specifically families with young children, primary age school children.

6.0 Strategic Partnership

6.1 The report reiterates the imperative to create strong partnerships in order to reach the intended audience and maximise resources. This would be strongly linked to the marketing strategy through targeted mailings; publicity material and press coverage. The report mentions strategic partners that are already involved in the literature festival at present but emphasises the need to link in with schools and community groups. It also suggests the need to link in with cultural organisations such as local theatres, amateur arts organisation, variety and light opera societies, poetry groups and reading clubs.

7.0 Programming and Content

7.1 The report firmly recommends that all proposed events that make up the festival programme only be considered if they clearly link with:

- A target audience and clear strategy to reach them
- A suitable venue, ensuring that all venues have full disability access and provision.
- A realistic appraisal of the numbers the event will attract
- Realistic appraisal of additional costs
- The income the event can realistically expect to create.

7.2 The report illustrates the need for a cash cow or headline event that will provide the basis for the festival. This event should create the most publicity and be almost certain to sell out and so generate the finance that could subsidise less popular events. The report adds a note of caution that only the most famous speakers, BBC and ITV journalists or major poets such as Ian Macmillan would make money while others if marketed well might break even.

7.3 Developing on from this, the report advocates linking in a theme to the festival. The theme could be taken from a recently published book. For example if you had an auto-biography of a local footballer, you may expand on this by putting on workshops on sports journalism or sports writing for young children etc. The report gives a detailed summary of possible content and themes for the festival.

8.0 Finance

8.1 It is recommended that Morley Literature Festival in keeping with all similar events should operate as a business and expect at least to break even and possibly even make small amount for a reserve for the following year.

- 8.2 Crucially, the report points out that unless the festival establishes itself as an independent organisation there is little if no opportunity to gain funding from external bodies. If the Area Committee does decide to follow this route then discussions should be held early in order to establish development ideas for the festival that are in line with funding priorities for example involving young people. It's also worth noting that funders are unlikely to pay for core costs such as expenses and will be more interested in funding specific revenue projects.

9.0 Organisational structure

- 9.1 The Evaluation Report considered by the Area Committee in November gave the organisational structure of the festival particular scrutiny. It opined that future events might not realise their full potential without a constituted committee with terms of reference and clear objectives. Rachel Feldberg's report outlines the need to make a decision on the structure of organising committee urgently in order to move forward. The report recommends that the Area Committee should agree that the Morley Festival Committee should ultimately become a charitable organisation and progress with the constitutional arrangements presented at **Appendix 2**. In order to progress membership will need to be agreed and the Chair, Secretary and Treasurer elected at its first meeting. The agenda should address all outstanding issues raised in the November Evaluation Report as well as other issues from Rachel Feldberg's report to include: establishing clear aims and objectives for the festival with outcomes, the setting up of a bank account and a draft timetable for action.
- 9.2 The following membership is suggested for the Morley Literature Festival Organising Committee. Two Members of the Outer South Area Committee, a representative of Morley Town Council, a member of the South Leeds Area Management Team, a representative from Education Leeds, a representative from Leeds Library & Information Services, a representative from Joseph Priestley College, a representative from Leeds Youth Services, and a representative of Bertram Library Services. This should be the core organising structure and from it appropriate networks should develop to deliver a successful festival.

10.0 Festival Director

- 10.1 Members will recall that a key recommendation to the November Area Committee was that consideration should be given to establishing clear leadership by the appointment of a Festival Director. To facilitate the festival's development Rachel Feldberg's report proposes that if at all possible a Festival Director should be recruited on a freelance basis, contracted to work a number of days spread over the year. Such an appointment would provide the festival with clear direction and provide a necessary level of expertise, particularly in terms of appropriate programme content, links with other literature and arts organisations and knowledge of possible funding streams. **Appendix 1** is a draft outline of a possible job description, key tasks and management arrangements as well as a process for recruitment. It is expected that the Director's costs will be covered through additional income generation.

11.0 Recommendations

Members of the Outer South Area Committee are requested to:

- (a). Note the contents of this report and consider any actions
- (b). Agree the proposed constitutional arrangements at Appendix 2
- (c). Agree the composition of the Morley Literature Festival Committee as detailed at 9.2.
- (d). Agree the appointment of a Festival Director on a freelance basis as detailed in Appendix 1.
- (e). Agree to allocate £10,000 Well-being funding to commission the festival in 2007. This amount to cover the Festival Director's fees at about £5,000 and £5,000 towards general programme costs.

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Appendix One

1.0 Recruitment of Festival Director

- 1.1 To facilitate the Festival's development a Festival Director should, if at all possible, be recruited on a freelance basis, contracted to work a number of days spread over 12 months.
- 1.2 Tasks, roles and responsibilities should be clearly allocated between the Management Committee, Festival Director and the in kind admin, marketing and book keeping supported to be provided by the Area Management Committee and Town Centre Manager
- 1.3 Clear lines of communication will be essential between the three bodies

2.0 Outline of Role Festival Director - Morley Literature Festival

Directly Responsible to: The Festival Management Committee

Responsible for: Volunteers, freelance and casual staff.

Fee £5,000

Number of Days 39 (i.e. £130 per day)

2.1 Purpose of role:

- To programme and deliver the annual Morley Literature Festival.
- To liaise and work in conjunction with relevant partners to deliver Festival events, workshops and projects
- To manage and support any staff and volunteers working on the Festival.
- To work with Regeneration Unit to market and publicise the Festival
- To identify new funding sources, write funding applications, identify and involve Festival sponsors
- To draft the Festival's budget estimates and work within budget headings
- To make arrangements for the Festival's ticketing

2.2 Reporting To

The Director will report regularly to the Management Committee (monthly/bi-monthly)

2.3 Admin Support

The Area Management Team (AMT) will supply in kind admin and bookkeeping support of up to 6 hours per week (to be reviewed)

Appendix One

2.4 Tasks

2.4.1 Programming

- To draft the annual artistic programme and budget estimates.
- To prepare detailed plans for each year's festival
- To develop and devise new outreach projects as appropriate
- To book writers, performers, interviewers and event chairs as appropriate
- To book and liaise with venues, ensuring all health and safety procedures are in place

2.4.2 Festival Delivery and Event Management

- To take overall responsibility for the smooth running of Festival and liaison with artists, audiences, sponsors etc
- To book/hire appropriate technical equipment and staff
- To run the Festival on a day to day basis during events
- To manage individual Festival events and ensure the safety, success and comfort of all concerned
- To be available during the Festival to liaise with artists, funding bodies, sponsors, press and the public

2.4.3 Fundraising and Sponsorship

- To identify potential funders
- To write funding applications as needed
- To liaise with regional funders, including ACEY and Leeds City Council, making applications and ensuring returns are made
- To develop links with charitable trusts and to identify appropriate trust funding
- To identify and work with potential sponsors, partners and supporters
- To develop and maintain links with existing sponsors, partners and supporters

2.4.5 Financial Tasks

- To have an input to/help draw up the annual budget and any three year financial plans
- To work within established budget headings and minimise unnecessary financial risks
- To provide regular financial information to the AMT and provide information needed to enable them to process and draw up invoices etc
- To explore ways maximising Festival income

2.4.6 Box Office

- To ensure that adequate and effective box office systems are in place in the short term
- To explore the pros and cons of linking the Festival into the LCC ticketing system

Appendix One

2.4.7 **Management**

To manage the Festival team- coordinating and supervising any technical, production and casual/temporary staff, and volunteers

To manage any freelance arts workers, workshop leaders or project managers employed by the Festival

Together with the AMT, draft any further job descriptions needed for agreement by the Management Committee

To identify and recruit volunteers

Together with the ATM, draft contracts for freelance staff and project workers/workshop leaders

Together with the ATM ensure that staff and volunteers have access to appropriate training opportunities

2.4.8 **Website**

To ensure that the Festival has an appropriate web presence either through its own site or through a page on a relevant site

To provide images and copy for the website and ensure it is regularly updated

2.4.9 **Liaison**

To work with the Management Committee to liaise with local partners including: the Leeds Library Services, Education Leeds, local schools and Community Groups

To liaise with any council staff working on the Festival

2.4.10 **Administration**

To carry out all administrative tasks associated with the Director's role including correspondence with authors, publishers, funders and members of the audience.

Carry out administrative tasks associated with booking venues, equipment, events and authors travel and accommodation

To ensure audience queries and complaints are dealt with promptly and courteously.

2.4.11 **Press, Marketing and Publicity**

To have an input to marketing plans and timetables drawn up by the Regeneration Unit and Town Centre Manager with the aim of developing the Festival's audience

To provide information and copy as required for press releases

To provide copy for publicity material and supply information on events and authors to listing magazines and relevant outlets as required

To be able to input to the design and type of marketing materials (eg. programme, flyers, posters)

2.4.12 **Audience Development**

To identify areas for audience development

To work with the TCM and AMT to ensure the relevant material is sent out to specific targeted groups

Appendix One

2.4.13 Monitoring and Evaluation.

To have an input to Festival feedback, monitoring and evaluation forms and questionnaires drawn up by the Regeneration Unit

To make relevant returns and reports to funders.

To make use of monitoring and evaluation data supplied in relation to the Festival in planning for future developments

3.0 Recruitment Process for Freelance Festival Director

- Draft short description of role and number of days
Set closing date three weeks ahead
Set interview date two weeks after that
- Circulate on Arts Jobs
- Circulate via other literature Festivals- Ilkley; Beverley; Sheffield; Bradford; Hull
- Circulate via arts@leeds mailing list
- Circulate via ACEY mailing list (literature office; drama officer; combined arts; diversity officer)

If budget:

- Place advert in YEP
- Place advert in local paper

Send out role description and person spec

Allow three weeks for applications to arrive.

CV

Covering letter explaining how would approach role (experienced freelance people may have their own ideas of how to deliver the Festival effectively)

Short list

Interview up to 4 candidates

Appendix 2.

Model Constitution suitable for Charitable Status

1. Name

The name of the Association shall be -----
(hereafter called 'the group').

2. Object

The object of the Group shall be *to advance the education and provide for the recreation of the inhabitants of Morley and the surrounding area through the provision of an annual literature festival and associated events.*

3. Powers

The furtherance of the said object but not further or otherwise the Group shall have the following powers:

- a) To raise funds and apply for, invite, obtain, collect and receive contributions from any other person or persons whatsoever by way of subscription, donation, grant, legacy and otherwise; provided that the Group shall not undertake any permanent trading activities in raising funds for the said objective;
- b) To employ on such terms and conditions of employment the Group shall determine any paid or voluntary worker or workers to assist in the attainment of the said objective;
- c) To do all such other lawful things as shall further the attainment of the said objective or any of them.

4. Membership

- 4.1 Membership- shall be open to all those who are interested in furthering the work of the group regardless of race, age, gender, sexual orientation ability, who completes a membership application form and pays the relevant subscription/joining fee as determined by the Annual General Meeting of the organisation's Members.
- 4.2 The committee hereinafter constituted shall have the right:
 - I) To approve or reject applications for membership;
 - II) For good and sufficient reason to terminate the membership of any member provided that the member concerned shall have the right to be heard by the committee before final decision is made.
- 4.3 Every member shall subscribe to the Group such annual sum (if any) for the next financial year as shall be determined at the Annual General Meeting hereinafter mentioned and the words 'financial year' shall mean the period April 1 to March 31 inclusive.

Appendix 2.

4.4 Honorary Officers

4.4.1 At the Annual General Meeting hereinafter mentioned, the Group shall elect a Chair, a Secretary and a Treasurer (hereinafter called 'the Honorary Officers') being persons who are members of the Group.

4.4.2 The Honorary Officers shall hold office until the conclusion of the next Annual General Meeting after their election but shall be eligible for re-election (*plenty of groups do not include a clause like this- provided that no Honorary Officer shall hold office for more than three consecutive years. On the expiration of such period, two further years must elapse before any further Honorary Officer shall be eligible for re-election.*)

4.4.2 The Honorary Officers shall be ex-officio members of the Committee hereinafter constituted.

5. Committee

5.1 Save as otherwise herein provided, the policy and general management of the affairs of the Group shall be directed by the Committee hereinafter constituted.

5.2 The Committee shall consist of the Honorary Officers and not less than (*two*) nor more than (*eight*) other members of the Group, elected by the Annual General Meeting hereinafter mentioned.

5.3 In addition to the Honorary Officers and the members so elected, the Committee may co-opt to serve on the Committee in an advisory capacity of other interested individuals or representatives of statutory or voluntary agencies active in the locality or of such other organisations as the Committee may determine, provided that no such co-opted member shall be entitled to vote.

5.4 The members of the Committee shall hold office until the conclusion of the Annual General Meeting next after their election or co-option, as the case may be, but shall be eligible for the *re-election or re co-option*.
The Committee shall meet not less than (six) times per year.

5.5 Four members of the Committee (or one third of the Committee members for the time being – whichever is the greater) shall constitute a quorum.

5.6 Minute books shall be kept by the Committee and the Secretary shall enter therein and record all proceedings and resolutions for the Committee.

6.0 General Meetings

6.1 The first general meeting of the Group shall be held not later than the of 20..... and once in each year thereafter an Annual General Meeting of the Group shall be held at such a time (not more than 15 months after the holding of the preceding Annual General Meeting) and place as the Committee shall determine. At such Annual General Meeting, the place shall include:

Appendix 2.

- i) The receipt of the Annual Report and the Accounts for the preceding year from the Committee;
 - ii) The appointment of an auditor or auditors *if required under charitable law*
 - iii) The election of the Honorary Officers and the members (other than co-opted members) to serve on the Committee;
 - iv) The determination of the annual membership subscription payable under 4c hereof;
 - v) The transaction of such other matters as may from time to time be necessary.
- i) The Committee may at any time, and the Secretary shall within 21 days or receiving a written request to do so, signed by not less than one quarter of the members for the time being of the Group (or such other number of the Group the General Meeting may from time to time determine), and giving reasons for the request, call a special General Meeting of the Group;
 - ii) Notification of a General Meeting shall be given in writing by the Secretary to all members not less than 21 days prior to the meeting.
- i) The quorum for a General Meeting shall be one third of the total membership, for the time being, of the Group, or such other number as the Group in General Meeting shall from time to time determine;
 - ii) Save as otherwise herein provided, all questions arising at a General Meeting shall be decided by a simple majority of those present and voting thereat. A member of the Group shall be entitled to appoint a proxy who shall be a member of the Group to attend any General Meeting that he or she is unable to attend and to exercise the vote of the member in whose stead he or she is attending in addition to his or her own vote. Provided that no such entitlement shall apply in respect of clauses 9 and 10 hereof. Save as foresaid, no person shall exercise more than one vote but in the case of all equality of votes the Chair, or in their absence the member elected to chair the meeting, shall have second or casting vote.

7.0 Finance

7.1 Accounts

The Committee shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to:

- i) The keeping of accountancy records for the Group;
- ii) The preparation of annual statements of account for the Group;
- iii) The auditing or independent examination of the statements of account for the Group;
- iv) The transmission of the statements of account of the Group to the Charity Commission.

7.2 Annual Report

Appendix 2.

The Committee shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an Annual Report and its transmission to the Charity Commission.

7.3 Annual Return

The Committee shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to the preparation of all Annual Returns and its transmission to the Charity Commission.

7.4 Funds

The funds of the Group shall be applied in furtherance of its object and no payment shall be made to any member except for the services actually rendered as the Committee except reasonable and proper out of pocket expenses.

7.5 Bank account

A bank account shall be opened in the name of the Group with Bank plc, or such other bank as the Committee may from time to time determine. The Committee shall authorise in writing to the Secretary, the Treasurer and two members of the Committee (not being co-opted members) to sign cheques on behalf of the Group, All cheques must be signed by not less than two of the four authorised signatories

8.0 Alteration to the Constitution

No alteration or addition to this constitution shall be made except at a General Meeting of the Group called for such purpose.

No alteration or addition shall be made to Clauses 1, 2, 9 or 10 without the prior written approval of the Charity Commission, and no alteration shall be made which would cause the Group to cease to be a charity in law.

Alterations or additions to the constitution shall receive the assent of not less than two thirds of all members present and voting at a General Meeting.

9.0 Dissolution

The Group may be dissolved by a resolution passed by a two thirds majority of those present and voting at a special General Meeting convened for the purpose, of which 21 days notice shall be given (to the members).

Such a resolution may give instructions for the disposal of any assets held by or in the name of the Group but provided that if any property remains after the satisfaction of all debts and liabilities, such property shall not be paid or distributed among other members of the Group, but shall be given or transferred to such other charitable institution or institutions having objects similar to some or all of the objects of the Group as the Group may determine and if and in so far as effect cannot be given to this provision, then to some other charitable purpose.



Originator: M Pexton

Tel: 214 3977

Report of the Director of Children's Services

Outer South Leeds Area Committee

Date: Monday 18th December 2006

Subject: Children's trust arrangements for Leeds

<p>Electoral Wards Affected: All</p>	<p>Specific Implications For:</p> <p>Ethnic minorities <input checked="" type="checkbox"/></p> <p>Women <input checked="" type="checkbox"/></p> <p>Disabled people <input checked="" type="checkbox"/></p>
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>
	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

Children's trust arrangements for Leeds have been approved by Leeds City Council and are in the process of being implemented. The report describes the main elements and begins to set out how the arrangements will work to improve the lives of children, young people and their parents and carers. It also describes further work to be done to make some of the elements work in practice, including the 'locality' aspects of the children's trust arrangements.

1.0 Purpose of this report

On 20 September 2006, Executive Board approved proposals by the Director of Children's Services for children's trust arrangements to provide a framework for significantly improving the lives of children and young people in Leeds.

The purpose of this report is to provide Area Committee Members with a report on progress in implementing the Children Act and to summarise the children's trust arrangements that are being adopted in Leeds.

The report is intended to help Area Committees consider their role in improving the lives of children and young people at a local level.

2.0 Background Information

2.1 The 2004 Children Act placed a duty on all local authorities to appoint a Lead Member for Children's Services and a Director of Children's Services. Their brief is to review, lead and transform the delivery of services in a way that makes all agencies whose work touches the lives of children and young people act in partnership and co-operation, providing their services in a joined-up way.

- 2.2 The Director of Children's Services, Rosemary Archer, took up her post in March 2006 and Councillor Richard Brett was appointed Lead Executive Member for Children's Services in May 2006. The Director is supported by a small unit of staff temporarily seconded from various parts of the Council. The Lead Executive Member is supported by an Executive Member for Learning and two Lead Members for Children's Services.
- 2.3 A further response to the Children Act 2004 was the formation of a city-wide partnership, known as Children Leeds, and which is part of the city's Local Strategic Partnership, the Leeds Initiative. This highly inclusive partnership has worked to set the city's vision for its children and young people and in July this year, Leeds published its first-ever Children and Young People's Plan. The vision, as set out in the Plan, is for all children and young people in Leeds to be happy, healthy, safe, successful and free from the effects of poverty.
- 2.4 Over recent months the Director of Children's Services and her team have undertaken a review of current arrangements for delivering children's services in Leeds. They have developed proposals for the future, taking into account conditions that exist at a local level as well as the Children Act, national guidance and best practice.
- 2.5 The proposals were presented to Executive Board on 20 September and were approved. This paper will now go on to describe the children's trust arrangements for Leeds, including provisions for:
- involving children, young people and their parents and carers
 - locality working
 - safeguarding
 - commissioning services
 - the Children Leeds Partnership and
 - the future form of the Director of Children's Services Unit

3.0 Main Issues

3.1 Developing children's trust arrangements

Guidance issued alongside the Children Act requires all organisations involved in supporting children and young people to actively co-operate in improving services. All local authorities, through the Director of Children's Services, are required to create an environment where this co-operation can take place efficiently and effectively.

3.2 Initially, this was interpreted as the formation of a legal trust to bring together the many partners and the local authority. Pilot authorities took this interpretation literally, with a result that new 'Children's Departments' were created to pull together all the services a local council delivers for children, young people and their families.

3.3 However, it was quickly realised that in larger authorities, such as Leeds, this would create a department of unmanageable size, with the disruption caused by such large-scale reorganisation more likely to impede improvement and partnership working, than to promote it.

3.4 In Leeds, therefore, the decision has been taken to develop children's trust 'arrangements', whereby agencies agree to work together in partnership, without taking the final step of setting up a formal, legal trust. This approach fully complies

with national guidelines and, importantly, to build on what has been achieved already, partners have agreed that this is the best way forward for the city.

- 3.5 According to the children's trust arrangements that Leeds will adopt, the Director of Children's Services is accountable for achieving national and local targets and will, in turn, hold partners accountable for achieving the aims of the Children and Young People's Plan. The Children Act places a 'duty to co-operate' upon partners in doing this.
- 3.6 Involving children and young people and their parents and carers
Before a single word of the Children and Young People's Plan was written a major consultation exercise was carried out involving professional and voluntary organisations working in services for children. Above all, this included children and young people themselves and their parents and carers – some 8,000 people in total. Out of this came a strong message that children and young people and their families want to play a full part in identifying and prioritising needs and participation in designing and transforming services.
- 3.7 This is another reason for moving away from setting up a formal trust as participation of this nature would be difficult to maintain under the provisions of a formally established trust.
- 3.8 Locality and partnership working
The Council and partners across the city have a real commitment to improve services, improve equality and enable better standards of life for all our citizens. This is reflected in the Vision for Leeds, the Local Area Agreement and the Corporate Plan. It is also reflected in the Children and Young People's Plan, which goes on to make it clear that the most impact on identifying and targeting vulnerable groups can be made in localities and neighbourhoods, rather than working on a city-wide basis. This essential focus on communities has been a key consideration in developing the children's trust arrangements.
- 3.9 The requirement for local impact is also reflected through the Area Committees within the Council, District Partnerships within the Leeds Initiative and moves in the National Health Service from acute to community provision.
- 3.10 Safeguarding
The 2004 Children Act requires all local authorities to establish a Local Children's Safeguarding Board. This replaces the Area Child Protection Committee and will be chaired by an independent person appointed by the Director of Children's Services. Day-to-day work of the Board will be managed by a Safeguarding Manager. Its main roles are to set standards, identify best practice and investigate poor practice and complaints, for the purpose of safeguarding and promoting the welfare of children in Leeds.
- 3.11 Commissioning services
The approach Leeds has taken in drawing up its children's trust arrangements is very different from that taken by most other authorities, who have moved to set up 'children's departments'. The Leeds model draws a clear separation between *providers* of services and *commissioners* of services. This approach has recently been endorsed by a report prepared for DfES by Price Waterhouse Coopers, whose main recommendation is to separate strategic commissioning from provider services.

- 3.12 During the early part of 2006, the Director of the Leeds Initiative reviewed the work of partnerships centred on supporting children and young people. This review concluded that there should be a clearer definition of roles between a 'softer' advocacy, challenge and strategy role and the 'harder' role of commissioning services. In implementing the recommendations of this review, the Children Leeds Partnership (see para 14 below) will take on the softer role, while an Integrated Strategic Commissioning Board will address the harder issues of commissioning and budgets.
- 3.13 The Integrated Strategic Commissioning Board will be chaired by the Director of Children's Services and will comprise 'relevant partners' as set out in the Children Act, plus other key partners from within Leeds. Its role will be to commission services that meet the needs of children and young people, to set standards for service and to monitor performance. It will oversee and monitor the achievement of targets set out in the Children and Young People's Plan.
- 3.14 The Children Leeds Partnership
The Children Leeds Partnership will be responsible, as a sub-group of the Leeds Initiative, for providing advocacy and challenge to secure better lives for children and young people. In the short term, the Partnership will have a number of sub-groups, some of which already exist, to drive specific aspects of work to support children and young people. These will be reviewed over coming months to see if this can be done more effectively, now that the Children and Young People's Plan is clear about expectations and priorities.
- 3.15 The Partnership will be chaired by the Lead Executive member for Children's Services with two additional places for councillors (one from the Council's administration and one from the main opposition party). Other members of the Partnership include representatives from Education, Health, Police, Probation, the voluntary and faith sectors and independent service providers.
- 3.16 Given the importance of making a difference at a local level and having an impact on services which affect the lives of children, for example housing and regeneration, local aspects of children's trust arrangements are crucial. Therefore, at a district level, five Children Leeds Wedge Partnership Groups have been established, linking the Leeds Initiative's District Partnerships with the Council's Area Committees, ensuring there is good Member engagement with issues concerning children and young people.
- 3.17 Over time, the Children Leeds Wedge partnerships will develop to link more firmly with clusters of schools and children's centres and hence, to front-line children's services.
- 3.18 The Director of Children's Services Unit
Unlike most local authorities, Leeds's interpretation of the Children Act has not led to the establishment of a 'children's department' (see para 3.4 above). A small interim Unit (currently about 20 people) has been set up, staffed by secondments from across the Council. Recruitment to permanent posts will take place in two phases. The first phase (currently under way) will bring together resources to manage current priorities, further develop thinking and identify what resources will be required for the longer term. These resources will be added if and when necessary, in phase two.

- 3.19 The Director of Children's Services Unit will work to model changed ways of working and lead by example in every way. It is designed to operate in a number of interlocking layers, each consisting of teams with inter-dependent roles (see Appendix 1). New skills will be required, together with appropriate experience and knowledge. Individual team members will be constantly challenged to work differently and provide solutions in a flexible way, working across traditional boundaries to facilitate change.
- 3.20 Of particular interest will be the new post of Locality Enabler (one for each of the five areas of the city). This role is to assist the Director of Children's Services is acting as champions for the needs and aspirations of all children, young people and families across Leeds by strategically directing, leading and impacting change at a local level. The role is designed to focus on the needs of a local area, ensuring the smooth running of existing partnerships and turning the vision of Children Leeds into reality.
- 3.21 From the outset it has been envisaged that the Director of Children's Services Unit will need and benefit from additional support going beyond its basic establishment. This is where the importance of partnership working will come to the fore by linking the Unit with a range of organisations more closely working with the operational side of service delivery. This approach builds on many good examples of joint- or multi-agency working such as extended schools, children's centres and the West Leeds Project.
- 3.22 Corporate Parenting
In implementing the Council's Corporate parenting Guarantee and Action Plan for looked after children, ten councillors have been recruited (one from each of the inner and outer wedge areas) to bear a special responsibility for children in the Council's foster or residential care. Under the title 'Corporate Carers' Group', these elected members' roles take over monitoring the Regulation 33 inspection of children's homes, but go far beyond this, to include advocacy and championing children and families at a locality level.

4.0 Implications for Area Committees

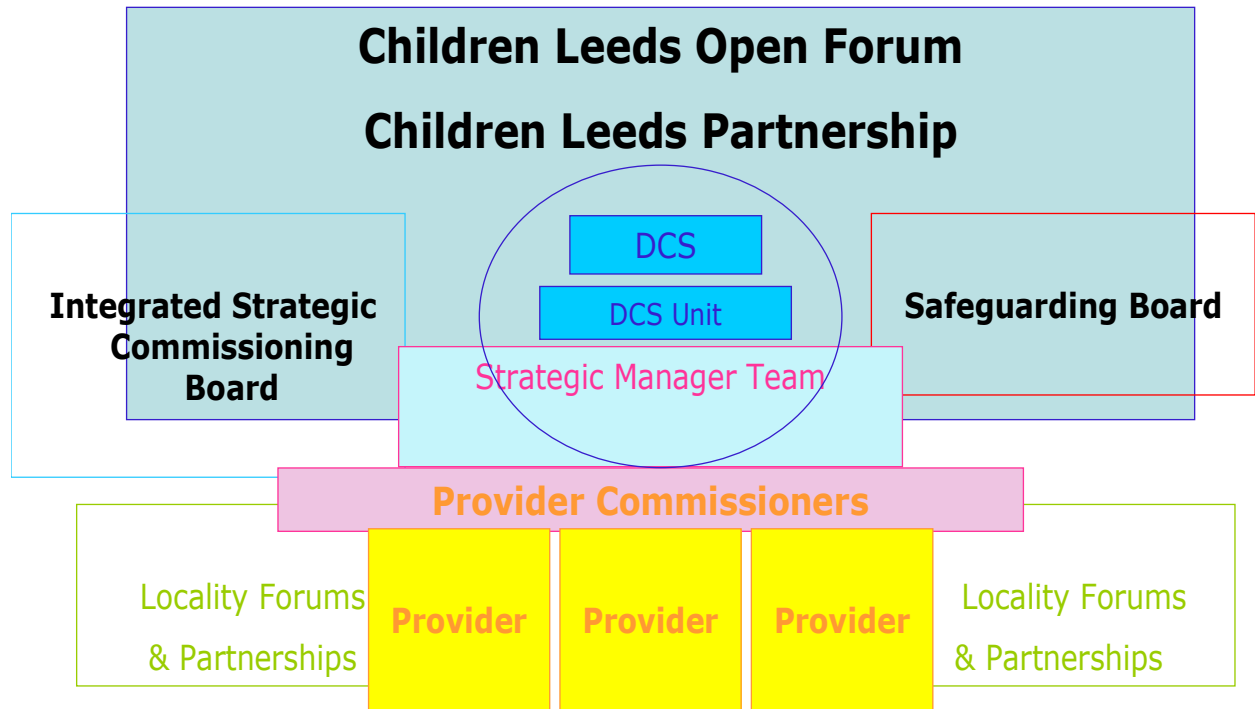
- 4.1 The most important consideration when designing the children's trust arrangements has been the transformation and improvement of services for children, young people and families. The aim, as stated in the Children and Young People's Plan, is for all Leeds's youngest citizens to be happy, healthy, safe, successful and free from the effects of poverty.
- 4.2 A key task of the Director of Children's Services Unit is to bring about a cultural change, both within the Council and among partners – indeed among all the people of Leeds. This change is to encourage all citizens to 'think child' in everything they do. This is already embedded in the 'traditional' services for children and families, such as social care, education and health. The greater challenge is to apply this in activity where the impact on children's lives is less obvious, such as planning, highways, cleansing (within the Council) and many developments and activities outside the Council.
- 4.3 Area Committees are in a strong position to use their influence to raise the profile of the children's agenda and ensure the impact on the lives of children and young people is taken into account when any decision is taken. Area Committees are

asked to apply and capture a consideration of the impact on children and young people in decisions they take.

5.0 Recommendations

5.1 Area Committee members are asked to note the contents of this report

Children Leeds



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Originator: A Brogden

Tel: 2474553

Report of the Head of Scrutiny and Member Development

South (Outer) Area Committee

Date: Monday 18th December 2006

Subject: Scrutiny Action Learning Project around Community Development in Health and Wellbeing

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function	<input checked="" type="checkbox"/>	Delegated Executive Function available for Call In	<input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

In May 2006, the Leeds City Council's Scrutiny Board (Health and Adult Social Care) was awarded £20,000 funding from the Government to carry out an action learning project around Community Development in Health and Wellbeing.

Community Development is a way of working that starts from local people's agendas, supporting people to articulate their needs and ways they might be met and then enabling action by local people. This in turn builds local skills and encourages a sense of community action.

Through action learning with key partners, the Scrutiny Board seeks to establish a much firmer understanding of Community Development and raise awareness of its value in terms of reducing health inequalities and promoting healthier lifestyles.

The Scrutiny Board is keen to engage with all Area Committees to share experiences of where community health development projects have made a difference to a community. However, this is also an opportunity for Area Committees to help the Scrutiny Board identify and address potential barriers and gaps in delivering effective community health development work in Leeds.

1.0 Purpose Of This Report

- 1.1 In May 2006, the Leeds City Council's Scrutiny Board (Health and Adult Social Care) was awarded £20,000 funding from the Government to carry out an action learning project around Community Development in Health and Wellbeing.
- 1.2 Working together with key partners, the Scrutiny Board aims to raise awareness of community development as an approach to reducing health inequalities and promoting healthier lifestyles. As the health and social care statutory sector moves further towards commissioning models, and particularly joint commissioning, the Scrutiny Board also seeks to establish a much firmer understanding of Community Development and to gather credible evidence which can be used by commissioners of services.
- 1.3 Area Committees have a vital role to play in terms of promoting and improving the economic, social and environmental wellbeing of their areas. The Scrutiny Board is therefore keen to engage with all Area Committees to share experiences of where community health development projects have made a difference to a community. However, this is also an opportunity for Area Committees to help the Scrutiny Board identify and address potential barriers and gaps in delivering effective community health development work in Leeds.
- 1.4 A representative of the Scrutiny Board (Health and Adult Social Care) will be attending today's meeting to discuss this matter with the Area Committee, and will provide feedback of the Area Committee's discussions to the full Scrutiny Board at its January 2007 meeting.

2.0 Background Information

- 2.1 Each year the Centre for Public Scrutiny (a government funded body that supports Overview and Scrutiny Committees across the country) provides an opportunity for Health Scrutiny Committees to bid for up to £20,000 to support action learning around the scrutiny of a health issue in their area. This year the CfPS advised Health Scrutiny Committees to base their bid applications on the themes set out within the new Government White Paper 'Our Health, Our Care, Our Say' (published in January 2006).
- 2.2 The White Paper states that service providers and commissioners must continuously find out what people want from their services – this is now a fundamental duty. It emphasises the strengths of community-based health provision and the importance of giving people a choice in services. It also highlights that this can be best achieved through partnership working and joining up services. In view of this, the Scrutiny Board (Health and Adult Social Care) decided to focus the Leeds bid application on Community Development in Health and Wellbeing and was one of only nine Local Authorities across the Country to be successful.

- 2.3 The CfPS explained that the strength of the Leeds bid application was based on the fact that the project aims to develop community development in commissioning so that services are open and responsive to people's needs and feelings. Also, with a current lack of national guidance on this area of work, the findings of the Scrutiny Board's project will also contribute to the work of the National Institute of Clinical and Health Excellence (NICE) in developing good practice guidance for community engagement in health improvement.
- 2.4 Working closely with the Leeds Metropolitan University, the Scrutiny Board and its key partners also seek to identify and address potential barriers and gaps in delivering effective community health development work across Leeds.
- 2.5 Terms of reference for the Scrutiny Board's action learning project was agreed by the Board in July 2006. A copy of the terms of reference is attached as Appendix A.
- 2.6 Since July, the Scrutiny Board has heard from the Healthy Leeds Partnership and Leeds Voice on their role in this area of work and received their latest research around Community Development and health in Leeds. Local community development workers have also contributed to the Scrutiny Board's meetings and Members of the Board have visited numerous community health development projects across Leeds.
- 2.7 The next stage of the Board's project will be focusing on the role of the Leeds Primary Care Trust and the Local Authority and exploring how community development fits into their commissioning roles.

3.0 Main Issues

- 3.1 Leeds has some well established health projects adopting a community development approach, for example, the seven Healthy Living Centres, South Leeds Health for All, East Leeds Health for All, Women's Health Matters, and many more. However, there are also projects which are isolated and not connected into the bigger Leeds picture in terms of access to information, training and opportunities to network and share best practice as a city.
- 3.2 One of the objectives within the Leeds Initiative Health and Wellbeing Plan 2005-2008 is to establish a Community Health Development Network for Leeds. This network will help to map community development work across the City and will also enable different projects to share best practice and identify training needs. The Scrutiny Board is supportive of this initiative and has allocated funding as part of its action learning project to help resource the network during its early stages of development. A key question for the future will be around the long term commitment and sustainability of the network.
- 3.3 Whilst Community Development is considered a sustainable and cost effective model, projects are often based on short-term funding, making it more difficult to achieve desired outcomes. Community Development takes time and is not a quick fix. The Scrutiny Board is keen to gather credible evidence of where Community Development has made a positive impact on the health and wellbeing of communities in order to encourage further investment in this area of work.

- 3.4 The Scrutiny Board would particularly welcome the views of Area Committees on the following issues:
- Recognition of Community Development in health –are you aware of any city-wide or area specific projects which use a Community Development approach in addressing health matters?
 - Impact of Community Development in health – what would you consider to be important measures of effective Community Development in health? Are you able to share any experiences of where a community health development project has made a difference to an individual/community's health and wellbeing?
 - Barriers and gaps in delivering effective community health development work – what would you consider to be the main barriers and gaps in delivering effective community health development work (either generally or within your specific area)? How could these be addressed?

4.0 Implications For Council Policy and Governance

- 4.1 The Scrutiny Board's project very much links into the wider Government agenda to revitalise community empowerment and engagement across the broad range of public services. The White Paper 'Our Health, Our Care, Our Say', states that service providers and commissioners must continuously find out what people want from their services, and the recent Local Government White Paper 'Strong and Prosperous Communities' also enhances local leadership through new duties for local authorities and the NHS to work together on health and wellbeing.
- 4.2 Through action learning with key partners, the Scrutiny Board's project seeks to establish a much firmer understanding of Community Development and to gather credible evidence which can be used by commissioners of services, which includes the Council.

5.0 Legal and Resource Implications

- 5.1 Many Community Development projects suffer from short-term funding and therefore lack sustainability. Long-term investment in Community Development is needed in order to see positive health outcomes. In gathering credible evidence of where Community Development has made a positive impact on the health and wellbeing of communities, the Scrutiny Board seeks to encourage all health and social care organisations to commit to such investment in the future.

6.0 Conclusions

- 6.1 Community Development is essentially a democratic way to work that can be practiced by many different kinds of people, including community groups, Councillors, and other decision-makers. Through action learning with key partners, the Scrutiny Board aims to raise the profile of the Community Development model in helping to improve community wellbeing and reduce health inequalities.

7.0 Recommendations

- 7.1 The Committee is asked to note this report and to share its views around Community Development and health with the Scrutiny Board (Health and Adult Social Care), with particular reference to the issues set out in paragraph 3.4 of this report.

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SCRUTINY BOARD (HEALTH AND ADULT SOCIAL CARE)

COMMUNITY DEVELOPMENT IN HEALTH AND WELLBEING

TERMS OF REFERENCE

1.0 INTRODUCTION

- 1.1 Systematically and rigorously finding out what people want and need from their services is identified within the new White Paper 'Our Health, Our Care, Our Say as a fundamental duty of both the commissioners and the providers of services.
- 1.2 In Leeds we also acknowledge that people's opinions, preferences and views need to be heard, especially if more priority and spending decisions are to be devolved downwards. We recognise that when people get involved and use their voice, they can help shape improvements in provision and contribute to greater fairness in service use.
- 1.3 Community development is a way of working that starts from local people's points of view. It aims to support communities to articulate their needs and ways in which these might be met. It recognises that people are the experts on their own circumstances and needs and therefore most appropriate to be involved in creating solutions and making changes to improve their lives. Community Development is a key contributor to the establishment of social capital within disadvantaged groups and areas, which in turn contributes to health improvement.
- 1.4 There is some well established but relatively isolated community health development in Leeds: some locality projects have sustained themselves since the early nineties and developed excellent practice. We also have seven Healthy Living Centres, most of which take a community development approach.
- 1.5 There is a wider range of organisations in Leeds that have engaged users and citizens in a systematic and robust way, particularly within the voluntary and community sectors.
- 1.6 However, despite strong localised support and a number of independent evaluations the sector remains fragile, often based on short term funding. In particular 'New Opportunities Fund' funding of the Healthy Living Centres will expire over the next 18 months. As the statutory sector moves towards commissioning models and particularly to joint commissioning, it is increasingly important to establish a much firmer understanding of community development and to gather credible evidence which can be used by commissioners. There is also an identified need to map this activity in order to disseminate good practice across the city and encourage all parts of health and social care to be open and responsive to what people feel and prefer. In view of this, the Board has agreed to carry out a review on community development in health and wellbeing.

2.0 SCOPE OF THE INQUIRY

2.1 The aim of the review is to make an assessment of and, where appropriate, make recommendations on:

- existing community health development work in Leeds and comparisons with other areas;
- the methods used by local organisations in engaging communities;
- potential barriers and gaps in community development approaches to improve health, including structural, organisational and resource issues;
- the development of a sustainable Community Health Development Network and to identify training needs;
- supporting the implementation of the Leeds Initiative Framework for Effective Community Participation;
- how the lessons being learned around community development can help shape the role of Scrutiny in terms of establishing closer links with local communities.

3.0 COMMENTS OF THE RELEVANT DIRECTOR AND EXECUTIVE MEMBER

3.1 In line with Scrutiny Board Procedure Rule 12.4 the views of the relevant Director and Executive Member have been sought and have been incorporated where appropriate into these Terms of Reference. Full details are available on request to the Scrutiny Support Unit.

4. STRUCTURE FOR THE REVIEW

4.1 It is proposed that a range of approaches to evidence gathering are used in this Inquiry, including the following:

- Full meetings of the Scrutiny Board to consider evidence and question key witnesses
- Discussions with key partners and stakeholders
- Visits to selected community health development projects in Leeds and elsewhere
- Consultations with local Area Committees and District Partnerships on the Community Development work within their areas.

4.2 The Inquiry will conclude with the publication of a report and recommendations by the Scrutiny Board that will be submitted to the appropriate forum(s). A stakeholder seminar will also be arranged to help disseminate key learning actions from the review and to promote strategic recognition of the quality and value of community development for health improvement.

5. SUBMISSION OF EVIDENCE

5.1 This timetable is subject to change depending upon the outcome of the initial evidence gathering sessions.

5.2 The following formal evidence gathering sessions are scheduled.

5.3 **Visits** – to be conducted during September/October 2006

Consultations with Area Committees and District Partnerships – to be conducted during November/December 2006

5.4 **Session One: Scrutiny Board (Health and Adult Social Care) Meeting – 24th July 2006**

The purpose of this session is to receive information from the Healthy Leeds Partnership on the current position within Leeds in terms of community health development work.

5.5 **Session Two: Scrutiny Board (Health and Adult Social Care) Meeting – 18th September 2006**

The purpose of this session is to:

- gain an understanding of the principles underpinning Community Development;
- consider examples of community health development work on the ground across the city;
- receive information from Leeds Voice on their role in Community Development.

5.6 **Session Three: Scrutiny Board (Health and Adult Social Care) Meeting – 20th November 2006**

The purpose of this session is to:

- share feedback from conducted visits to community health development projects;
- consider the findings from the Community Health Development Questionnaire by the Healthy Leeds Partnership;
- receive information from the Leeds Primary Care Trust and local authority on how Community Development fits into their commissioning roles.

5.7 **Session Four: Scrutiny Board (Health and Adult Social Care) Meeting – 22nd January 2007**

The purpose of this session is to:

- share feedback from the consultations with local Area Committees and District Partnerships on Community Development work within their areas;
- identify main areas for development in the future
- consider the outcomes from research around future commissioning of voluntary community and faith sector services

5.8 Session Five: Scrutiny Board (Health and Adult Social Care) Meeting – 19th March 2007

To consider and agree the Board's final report.

6. WITNESSES

6.1 The following witnesses have been identified as possible contributors to the Inquiry:

Leeds Primary Care Trust
Leeds Metropolitan University
Healthy Living Centres
Healthy Leeds Partnership
Representatives from local community health development projects, for example, Sure Start, East Leeds Health for All, Women's Health Matters.
Representatives from community health development projects in other areas, for example, Sheffield and Bradford
Neighbourhoods and Housing Department
Social Services Department
Leeds Voice

7.0 FACILITATED DISCUSSIONS WITH AN EXTERNAL CONSULTANT

7.1 The Centre for Public Scrutiny (CfPS) set up the Action Learning initiative to help Overview and Scrutiny Committees and their NHS and public health partners to learn together about the experience of health scrutiny so that it becomes an informed joint enterprise between partners in the health economy. The action learning projects are also evaluated as part of a national evaluation of health scrutiny and the programme provides opportunities for sharing the learning in the meantime.

7.2 In view of this, facilitated discussions with Scrutiny Members and key partners will be carried out periodically throughout the review to discuss how the lessons being learned around community development approaches can help shape the role of Scrutiny in terms of establishing closer links with local communities and encouraging greater public engagement in the Scrutiny process. These sessions will be facilitated by Leeds Metropolitan University. Such lessons will then feed into an action learning framework which can be used as a learning tool for other health scrutiny committees.

7.3 The facilitated discussions will be planned for the following dates:

- 23rd October 2006
- 18th December 2006
- 19th February 2007



Originator: Thomas
O'Donovan
Tel: 22 43040

Report of the Director of Neighbourhoods & Housing Department

Outer South Area Committee

Date: Monday 18th December

Subject: AREA DELIVERY PLAN 2007 / 2008 – AGREEMENT OF PRIORITIES

Electoral Wards Affected:

All Outer South Wards

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary: To approve the main headings and key thematic priorities which will form the Area Delivery Plan (ADP) for 2007/2008; and make comment on the framework from which local projects and service improvements will be negotiated using the 2007/2008 corporate planning/budget process and Area Well-being Budget.

1.0 BACKGROUND

- 1.1 The Council approved a new constitution making provision for Area Committees in June 2004. This gives Area Committees the task of producing an Annual Delivery Plan (ADP) for their areas.
- 1.2 Area Delivery Plans identify the needs and priorities of the Area Committee and informs decision-making and encourage joined up service delivery. They also advise and influence the City Council and other partner agencies in the allocation of resources.
- 1.3 The first ADP for this Area Committee (for 2005/06) was produced and agreed by the Area Committee and subsequently endorsed by Executive Board.
- 1.4 The Area Committee agreed to the production of a summary of the current ADP for public consumption. This has been made available in a number of forms, including the council website.

2.0 WHAT INFORMATION WILL BE INCLUDED IN THE ADP FOR 2007/08?

- 2.1 It is proposed that this Area Committee's ADP will include the following **main headings** which will include updated sections from the 2006/07 ADP:

- **Introduction and Strategic Objectives** – covering the overall aims of the Area Committees and Area Management and to show the links between the Area Delivery Plan and other strategic documents, including the City Council Corporate Plan, the Vision for Leeds 2004-2020 and other key plans.
- A **profile** of the area drawing on relevant statistical data (in particular Super Output Area information) which will provide a range of indicators on a sub-ward basis to identify neighbourhood hotspots of concern. These will help target/focus the commissioning of projects and neighbourhood focused work.
- **Working arrangements** for the Area Committee describing the Committees decision-making process.
- An **engagement statement** describing how the Committee aims to develop and support community engagement and involvement in the decision making process and work of the Council and the Area Committee.
- An **area priorities statement** which sets out the Area Committees strategic priority themes for the year in order to meet its corporate obligations/targets and more localised priority plans.
- An **action plan** to provide a monitoring and reporting tool for the Area Committee in ensuring the thematic priorities and local commitments are being met
- A **statement of resources** to deliver the priorities (executive functions and service schedules).
- **Service Performance Monitoring and Development** arrangements; including performance standards, measures and any local service level agreements for delegated services.
- A statement on **partnership working** (a summary of area based approaches in South Leeds in which the Area Committee is involved and contributing to, particularly the District Partnership. There may be opportunities to address the wider priorities of the Area Committee's Area Delivery Plan through links to the work of the South Leeds District Partnership.

3.0 WHAT WILL THE AREA THEMATIC PRIORITIES BE?

3.1 It is proposed to continue with the key thematic priorities identified for the 2006/07 ADP on the principles that:

- (a) sufficient consultation has been undertaken in recent years to identify priorities.
- (b) a continued focus is required on those priorities
- (c) consistency and stability is required in order to encourage further development of area-based service planning and the development of local forums and groups in their capacity to influence decision-making and local service improvements.
- (d) the priorities link with those service themes which Area Committees will continue to have most influence over

3.2 Therefore, the key thematic priorities which will underpin the 2007/2008 ADP and inform the use of the Committee's Well-being Budget are proposed as:

- **Safer neighbourhoods** – focusing on reducing crime and the fear of crime
- **Cleaner neighbourhoods** – focusing on developing a better quality street environment, green and open spaces

- **More for young people** – focusing on developing opportunities for young people out of school to be healthier, safer and successful.
- **Thriving and harmonious communities:** focusing on regenerating town centres, improving neighbourhoods in need and involving communities

4.0 WHAT WILL THE SPECIFIC SERVICE DEVELOPMENT PRIORITIES BE FOR 2007/2008?

4.1 The ADP will set out the contribution of Area Functions and those delegated Council Services as a whole to the delivery of the Committee's priorities. This will include service monitoring/performance arrangements and details of any existing local service delivery agreements (such as the Streetscene CAST resource)

4.2 However, on top of these existing delegated services and delivery arrangements, the Area Committee is likely to want to negotiate enhancement or variations to local service delivery to better meet specific area needs and opportunities.

4.3 The Area Committee then has the opportunity to comment from an area perspective on any specific service delivery areas that it would wish Departments to be giving attention to as they start their budget and service planning for 2007/2008. For instance, and assuming at this stage a standstill budget for 2007/2008:-

- Are there any realignments of service provision that the Committee would wish to be put forward to Departments for consideration in order to prioritise particular aspects of a service above others?
- Are there any specific gaps in service provision that the Committee would wish ideally Departments address?
- Are there any new ways of working that the Committee would wish Departments to be considering from examples of good practice within or outside Leeds?
- Are there any areas of wider partnership working that require further attention?

Working on the basis of no new extra resources for 2007/2008, the opportunity at this stage is about suggesting, influencing and debating with services the opportunities for 2007/2008 before decisions are finalised through departmental processes. These can then be reflected in the Area Delivery Plan and for Departments to be note in their budget proposals.

4.4 **The Area Committee is therefore asked to consider what specific service delivery enhancements/variations it would request consideration in the corporate/departmental planning and budget setting processes for 2007/2008.**

4.5 Should any further services, functions and schedules be delegated to the Area Committees by the Executive, Members may wish to consider integrating these as part of the priorities of the ADP.

5.0 TIMETABLE FOR CONSULTATION AND COMPLETION OF 2007/2008 ADP

5.1 The ADP will be developed through stakeholder consultation and negotiation with at least the key service providers and the Area Committee and where possible with key community networks between November 2006 and January 2007.

5.2 It is anticipated the ADP will be finalised by the Area Committee's meeting in February 2007.

6.0 LINKS TO THE WELL-BEING FUND

6.1 The ADP will need to continue to frame and guide the Committees' allocation of Well - being resources in 2007/2008 and as such the Committees' service and theme priorities should be reflected in the commissioning decisions from the Well - being funding.

- 6.2 Through discussions with Ward members, service providers and key local community and voluntary groups a number of schemes may be identified over the next few months for the Area Committee to consider commissioning from next year's Well - being Budget once this is confirmed. **Members are encouraged to suggest ideas.**
- 6.3 The key thematic priorities are being brought to the attention of the Committee at this time in order for development work to be carried out by officers, without prejudice to the Area Committee.

7.0 RECOMMENDATIONS

The Committee is asked to:

- 7.1 Note the report including the timetable set out in section 5.0
- 7.2 Agree the proposed ADP content as listed in section 2.1
- 7.3 Agree the area-wide thematic priorities for the 2007/08 ADP as outlined in section 3.2
- 7.4 Agree what service delivery enhancements/variations it would ask to be considered in the corporate/departmental planning and budget setting processes for 2007/2008
- 7.5 Suggest ideas for schemes which they might commission in 2007/2008.



Originator:
Dave Richmond
Tel: 224 3040

Report of the Director of Neighbourhoods & Housing

Outer South Leeds Area Committee

Date: Monday 18th December 2006

Subject: Area Managers Report

Electoral Wards Affected:
Ardsley & Robin Hood
Morley North
Morley South
Rothwell

Specific Implications For:
Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report details a range of activities taking place within the Outer South Leeds Area, providing information to the committee to enable further information to be sought if required.

1.0 Purpose of Report

1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management Team are engaged, and that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Town Centre Manager

2.1 At its meeting in September the Area Committee agreed to establish a Town Centre Management Board to oversee this project. The Area Committee agreed the composition of the body which included Councillor's Judith Elliott and Stewart Golton as representatives of the Area Committee. The Board held its inaugural meeting on Thursday 16th November and elected Keith Robinson (Morley Chamber of Trade) as its Chair. The Board considered draft terms of reference which will be considered further at its meeting on 11th December before coming back here for approval.

2.2 As reported previously work continues to progress in organising the 'Summits'. I can confirm that the Morley Summit will take place on Friday 12th January at Morley Rugby Club. An invitation list is being compiled and it is expected that letters will go out before the Area Committee meets. Details of the Rothwell Summit will follow.

2.3 Work continues to progress to identify suitable accessible office space in both Morley and Rothwell, I remain upbeat that partner agencies may be able to assist with this issue.

3.0 Services for Young People

3.1 Following the presentation of further information to the last Area Committee, Members requested further clarification of statistics previously circulated. As reported last time the Youth Service has indicated that it is their intention to provide Area Committees with financial information on an area basis which breaks down the budget into its constituent parts. Details are still to be finalised, however this will allow Committees to have a clearer understanding of Youth Service financial issues and may enable greater influence to be exercised.

4.0 Gardening Scheme

4.1 This is a summary of the work undertaken between July 2006 and the end of November 2006. A full report is being prepared and will be submitted later. During this period a total of 193 visits have been carried out to 56 customers. 50 of these live in the Rothwell area and 6 in Lofthouse. A considerable amount of publicity has been distributed in the Lofthouse area in particular, but so far the number of referrals has been fairly low. Of these 56 customers, 52 have stated that they will need the service on a regular basis next year. All customers have been sent client satisfaction surveys recently to complete, and so far 15 have replied. All of these 15 replies are extremely positive and said that they were happy with the gardener, rated the work very good or good, would all use the service again, and found the approach of Care and Repair staff very helpful. The service has been very successful, and Care & Repair are confident that they can build on it and extend it next year. The gardener, Emily Spencer, is taking all of her annual leave and 3 weeks unpaid leave during the winter months. She is an extremely good worker, and has lots of ideas to develop the service in future. An issue has arisen with Care & Repair finding the lease costs of the van too expensive. They are seeking to secure £7,000 to purchase a second hand vehicle. Given that the costs for a van were included in the original proposal, I will be asking colleagues to meet with Care & Repair to explore this matter further.

5.0 Staffing Update

5.1 As announced Laura Kilfoyle commenced work as the Neighbourhood Worker on Monday 20th November. Laura is employed by South Leeds Health for All, who are contacted to deliver this project for 12 months. Laura will concentrate her efforts working with individuals and groups in the NIP areas. Initially she will be contacting local groups and gaining an understanding of the area. I am still waiting for the release of the Area Project Officer position which has been included in the ringfence within the division wide restructuring but should be resolved within the next few months.

6.0 Narrowing The Gap

6.1 Members agreed at the last meeting to consider issues arising from this as part of the Neighbourhood Improvement Plans (NIPs) updates. I can confirm that a full report on

the NIPs will be presented to the February Area Committee. The report will provide Members with a summary of work to date and present options for the future.

7.0 Town & District Centres Regeneration – Morley Bottoms

7.1 The following details provided the basis of a recent update to Morley Members, including representatives of the Town Council. Work continues to progress well on what is a very complex project. However, due to the commercially sensitive nature of some of the issues it would not be appropriate to discuss in this report as it is considered that disclosure at this moment in time would prejudice the outcome of negotiations. Once matters have progressed further full details will be placed before the Area Committee.

7.2 The traffic survey is due to be completed in January 2007.

7.3 Detailed design and stage one checks are being carried out on the site of the proposed lay by and public realm works. A letter to action the Discontinuance Notice has been served on J C Decaux. The Notice is due for return on 7 December. Legal Services have been advised that service of the Notice is a priority. The Notice should be served by 14 December. It is anticipated that a decision will be made by June 2007 and the hoardings removed by July 2007. A Road Traffic Order has been submitted to enable short stay car parking in the lay-by and this should be confirmed in June/July 2007.

7.3.1 Section 215 Planning Enforcement Notices have been served on the three identified properties on Brunswick Street. The service of these notices is a protracted process and progress has been mixed due to resource issues. Action against the owners of these properties will continue and advice is currently being sought in order to establish whether it would be practical and cost effective for the Council to undertake the repair works and place a charge on the freehold title of any refurbished properties. This would mean the Council would recover the monies when the property was sold.

8.0 Oakwell's & Fairfaxe's Neighbourhood Improvement Plan

The lack of a local community facility on this state has been identified as a priority in the Oakwell's & Fairfaxe's Neighbourhood Improvement Plan (NIP). A preferred site has been identified by residents and local Councillors and a number of meetings have taken place. However, no real progress has been made due to complications with aspects of the site. It is proposed therefore that a piece of work to establish the anticipated construction costs be commissioned. The work will include: 1. Appraisal of Site 2. Outline Proposals. 3. Outline Cost Estimate. And will cost £1,350, this funding will come from revenue funding ringfenced to this NIP.

9.0 Recommendations

9.1 The Area Committee is asked to note this information.

9.2 The Area Committee is asked to agree to commission the work outlined at 8.0 to the value of £1,350 as part of the Oakwells & Fairfax's Neighbourhood Improvement Plan.

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Agenda Item:
 Originator: Robert Wood
 Kate Armitstead
 Tel: 3951655

Report of the Director, Neighbourhoods and Housing Department

Outer South Area Committee

Date: Monday 18th December 2006

Subject: Outer South Area Committee Well-being Budget Report

Electoral Wards Affected:

Ardsley & Robin Hood
 Morley North
 Morley South
 Rothwell

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

EXECUTIVE SUMMARY

This report seeks to provide Members with:

- a) a current position statement on the Well-being Budget.
- b) a progress report on revenue projects agreed to date (Appendix 1).
- c) details of capital projects agreed to date (Appendix 2).

Members are asked to note the current position regarding the Well-being budget, the position of the Small Grants Budget, and agree any actions.

1.0 Background

1.1 Each Area Committee has been allocated a Well-being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of the Area Delivery Plan (ADP).

1.2 The Well-being Budget for the Outer South is comprised of a capital and revenue allocation. The capital allocation is **£373,573** over three financial years 2004/2007. The revenue allocation for 2006/07 financial year has been confirmed as **£195,960**.

1.3 Members should note the following points: -

Revenue

- 1.3.1 The amount of unspent revenue funds rolled forward to 2006/07 from previous years is **£174,238**. This figure includes any unspent funds from ringfenced amounts and any funding allocated to projects that have not claimed funding in 2005/06.
- 1.3.2 The total amount of revenue funding available for 2006/07 is therefore **£370,198**.
- 1.3.3 The Area Committee is asked to note that **£353,853** had already been allocated from the 2006/07 Well-being Revenue Budget as listed in **Appendix 1**. This includes ringfenced amounts for Small Grants, Skips and Communication, Neighbourhood Improvement Plans, projects rolled forward from 2005/06 that have yet to claim allocated funding and projects allocated funding from 2006/07 budget. This leaves a balance of **£16,345** yet to be committed.
- 1.3.4 Members are asked to note that the Groundwork Recreate Project which was commissioned for £11,000 revenue at the April Area Committee is now projected to begin its work in January 2007 and operate for one calendar year. Consequently the amount required from this years budget has been reduced to £2,750 with a commitment in principle to fund the balance of £8,250 from 2007/08 well being. A full update report on this project is elsewhere on the agenda.
- 1.3.5 The budget for community skips for 2006/07 is **£5,000**. So far this year approximately **£1,549** has been spent out of this budget leaving a balance of approximately **£3,451**.
- 1.3.6 The Area Committee agreed to ringfence **£10,000** of 2006/07 funds as a communication budget. To date approximately **£374** has been spent to date leaving a balance of **£9,626**.

Capital

- 1.3.7 Of the **£373,573** capital funding a total of **£343,848.75** has been committed to date leaving a balance of **£29,684.25**. The Area Committee has previously agreed to allocate its £373,573 capital funding allocation by Ward which meant that each Ward had £93,393 to spend.
- 1.3.8 To date the spend broken down by Ward is as follows: Ardsley & Robin Hood £92,828.75 (**£564.25 balance**); Morley North £71,060 including half of All Morley figure (**£22,333 balance**); Morley South £90,900 including half of All Morley figure (**£2,493 balance**); Rothwell £89,100 (**£4,293 balance**).
- 1.3.9 It should be noted that the costs for "Water Bowsers for In Bloom Groups" has yet to be determined and so this project is not taken into account in the above figures.

2.0 Well-being Projects

- 2.1 **Appendix 1** details projects that have been allocated funding by the Area Committee to date, including a current position statement and project outputs.
- 2.2 It is possible that some of the projects in **Appendix 1** may not claim their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the revenue balance may be greater than the amount specified in 1.3.
- 2.3 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.
- 2.4 Members are asked to consider commissioning the following project:-

Project title: Gillet Lane Environmental Improvements

Name of group or organisation: Rothwell in Bloom

Total Project Cost: £3,033

Amount proposed from Well-being Budget: £3,033

Ward covered: Rothwell

Summary of project:

Rothwell in Bloom are seeking funding from the Area Committee to pay for the provision of hanging baskets along Gillet Lane and hay racks outside Blackburn Hall at the end of Gillet Lane. These measures will improve the environment of an area of Rothwell Town Centre that at present does not have any floral displays and was felt by Yorkshire in Bloom judges to be in need of improvement.

The breakdown of the costs for the project is as follows:-

Hanging Baskets for Gillet Lane

12 Half Baskets £768

Liners £480

2 seasons planting for 2 years £480

Hay racks at Blackburn Hall

6 Hay racks £150

6 Planters £30

6 Wall brackets £240

2 season planting for 2 years £720

Irrigation system

Digital timer £40

Tubing £80

Individual sprays £25

Connections and fittings £20

Total £3,033

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities

The proposed project meets the Area Committee priority of improving the environment.

Recommend to: The Area Committee is recommended to approve the allocation of £3,033 revenue funding to this project. This would leave a revised balance of £13,312.

3.0 Small Grants

3.1 Three small grants have been approved since the last meeting.

Organisation	Project	Amount
Morley and District Horticultural Society	Flower and Vegetable Show	£500
Royal Society of St George	Tournament and Parade	£1,000
Gildersome Action Group	Christmas Tree and Lights	£500

3.2 From the **£10,000** revenue allocated to the small grants fund a total of **£7,268** has been spent to date leaving a balance of **£2,732**.

4.0 Recommendations

4.1 Members of the Outer South Area Committee are requested to:

- Note the budget position of the Well-being Budget as set out at 1.2 and 1.3.
- Note the Well-being revenue projects agreed as listed in Appendix 1 and any changes.
- Note the Well-being capital projects already agreed as listed in Appendix 2.
- Consider the Well-being project as set out in 2.4.
- Consider the small grant budget position as set out in 3.2 and agree any actions.

**Outer South Well Being Budget November 2006
Revenue Projects agreed to date**

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Budget	Allocation	£195,960	£195,960 (Estimate)			
	Carry forward	£174,238	£			
	TOTAL	£370,198	£195,960 (Estimate)			
Outer South Skips Budget	South Area Management Team	£5,000		To establish a skips for community use fund	<ul style="list-style-type: none"> ▪ Provide skips for community groups to undertake clean-ups 	<ul style="list-style-type: none"> ▪ Improved streetscene in local neighbourhoods ▪ Increased community pride
Outer South Small Grants Fund	South Area Management Team	£10,000		To establish a small grants fund for projects meeting Area Delivery Plan priorities	<ul style="list-style-type: none"> ▪ Support voluntary and community groups through grant aid 	<ul style="list-style-type: none"> ▪ Increased range of community activity ▪ Increased community participation ▪ Increased community pride ▪ Delivery of Area Delivery Plan priorities
Outer South Communications Budget	South Area Management Team	£10,000		A budget to enable effective communication and consultation on Area Committee issues in the Outer South	<ul style="list-style-type: none"> • 5 newsletters • 7 questionnaires • Promotional materials 	<ul style="list-style-type: none"> • Increased awareness of the Outer South Area Committee • Improved consultation that can be inform localised projects and plans

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
Neighbourhood Improvement Area - Eastleighs & Fairleighs	South Area Management Team	£9,000	Unspent balance from 06/07 to be spent 07/08	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Smithy Lane Recreation Facilities • Newsletter • Fun Day • Dog fouling poster campaign • Martial arts classes • Drop – In Advice sessions • Outreach classes • Lighting on Smithy Lane 	<ul style="list-style-type: none"> • Increased number of young people taking part in diversionary activities • Improved condition of environment, particularly reduction in dog fouling • Reduction in Anti Social Behaviour • Residents feeling safer in their community
Neighbourhood Improvement Area - Newlands & Denshaws	South Area Management Team	£7,365	Unspent balance from 06/07 to be spent 07/08	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Drugs Outreach project • Albert Drive Shop Improvements • Kick around area in Newlands • Diversionary activities for young people • Lewisham Park Improvements • Environmental 	<ul style="list-style-type: none"> • Increased number of young people taking part in diversionary activities • Improved condition of environment, particularly reduction in dog fouling • Reduction in Anti Social Behaviour • Residents feeling safer in their community

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
					Improvements to unsightly grounds <ul style="list-style-type: none"> • Environmental enforcement awareness raising campaign • Inter – generational projects 	
Neighbourhood Improvement Area - John O'Gaunts	South Area Management Team	£11,000	Unspent balance from 06/07 to be spent 07/08	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Drugs Outreach project • Diversionary activities for young people • Pathways Initiative • Community Fun Day • Gardening Initiative • Youth Shelter • Rose Lund Outdoor Play Area • Community Garden 	<ul style="list-style-type: none"> • Increased number of young people taking part in diversionary activities • Improved condition of environment, particularly reduction in dog fouling • Reduction in Anti Social Behaviour • Residents feeling safer in their community • More people in the area seeking access to employment
Neighbourhood Improvement Area – Oakwells & Fairfaxes	South Area Management	£11,000	Unspent balance from 06/07 to be spent	A plan to aimed at making improvements in Priority	<ul style="list-style-type: none"> • Revision of street cleansing programme 	<ul style="list-style-type: none"> • Improvement in physical environment.

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
			07/08	Neighbourhoods	<ul style="list-style-type: none"> Multi Agency day of action & community event Event to promote activities for young people in Morley Outreach & detached work with young people Community cabin/facility 	<ul style="list-style-type: none"> Increased resident satisfaction in area More young people involved in more activities A decrease in incidents of ASB in the area
Neighbourhood Improvement Area – Harrops	South Area Management	£8,000	Unspent balance from 06/07 to be spent 07/08	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Multi Agency day of action Youth Shelter for young people Divisionary activities project for young people Event to promote activities for young people in Morley Provision of DAZL dance sessions 	<ul style="list-style-type: none"> Improvement in physical environment. Increased resident satisfaction in area More young people involved in more activities A decrease in incidents of ASB in the area
Neighbourhood Improvement Area – Wood Lane	South Area Management	£10,000	Unspent balance	A plan to aimed at making	<ul style="list-style-type: none"> Multi Agency 	<ul style="list-style-type: none"> Improvement in

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
			from 06/07 to be spent 07/08	improvements in Priority Neighbourhoods	day of action <ul style="list-style-type: none"> • Environmental Improvements to shops on Manor Road • Young person's environmental audit • ASB prevention work with young people • Provision of DAZL dance sessions 	physical environment. <ul style="list-style-type: none"> • Increased resident satisfaction in area • More young people involved in more activities • A decrease in incidents of ASB in the area
Streetscene Area Delivery	City Services	£2,728		Funding for a CAST team to enable the Area Committee to respond more effectively to local need.	Funding towards the CAST team: <ul style="list-style-type: none"> • One dedicated team for the Outer South – team of 3 and a van • One graffiti team to share with the Inner South • More detailed outputs being discussed 	<ul style="list-style-type: none"> • General improvement in the environment • Members and other agencies able to respond to environmental concerns of the local community more quickly and effectively. • Residents taking pride in the area
Town Centre Manager	South Area Management Team	£57,270	£57,270	A Town Centre Manager	<ul style="list-style-type: none"> • One Town Centre 	<ul style="list-style-type: none"> • More people visiting the

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
		(£10,000 Income from Morley Town Council**)		employed to help bring improvements to Morley and Rothwell Town Centre	Manager to be appointed for Morley and Rothwell.	town centres <ul style="list-style-type: none"> • More commercial businesses locating in the town centres
Mobile CCTV	Community Safety	£4,860		Use of a mobile CCTV van in the Outer South	<ul style="list-style-type: none"> • Use of van for 8 hours per day for 10 days totalling 80 hours • Areas identified by elected members and the Morley and Rothwell Community Policing Teams 	<ul style="list-style-type: none"> • Decrease in anti social behaviour in hot spot areas • Reduction in the fear of crime
Upgrade of Colour Photographer	South Area Management Team	£8,062	£4,031	Upgrading of the Area Management team's photocopier	<ul style="list-style-type: none"> • One upgraded photocopier for the Outer South Area Management Team 	<ul style="list-style-type: none"> • The capacity to produce more questionnaires, publicity and newsletter to a higher standard.
Morley Office Rental Charges	Leeds Credit Union	£4,215	£4,215	A credit union facility to open in Morley Town Centre	<ul style="list-style-type: none"> • A branch to be open in Morley Town Hall from December 2005 	<ul style="list-style-type: none"> • More local people to saving and borrowing at a reasonable rate • A reduction in

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
						vulnerable people seeking loans from unauthorised sources such as loan sharks
Teen Challenge Bus	St Paul's Church	£2,000		For the Teen Challenge Bus which is a project aimed at getting drug users into rehabilitation to come to Morley one night a week until the end of 2007	<ul style="list-style-type: none"> • Number of people who come onto the bus* • Number of people receiving rehabilitation as a result of the bus 	<ul style="list-style-type: none"> • An increased number of drug users or people at risk of drug use accessing support and going into rehabilitation ▪ A decrease in drug related crime committed in Morley Town Centre ▪ A reduction in anti social behaviour and fear of crime in Morley Town Centre
New Creation	Groundwork	£3,750		To run environmental projects in Morley schools until the end of 2008.	<ul style="list-style-type: none"> ▪ Yellow Woods Challenge Morley Primary Schools ▪ Newlands Primary School recycled Christmas 	<ul style="list-style-type: none"> ▪ Increase Young people and their family's knowledge of environmental issues such as recycling ▪ An increase in recycling rates in the Outer South

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
					<ul style="list-style-type: none"> ▪ Decorations ▪ Blackgates Primary School recycled Christmas decorations ▪ Development of bring bank sites in Morley schools ▪ Composting schemes in Morley schools ▪ Litter pick with Seven Hills primary School 	<ul style="list-style-type: none"> ▪ Environmental Improvements in the Outer South
Lewisham Park Picnic Area	Parks & Countryside	£4,347		To create an enhanced picnic area at Lewisham Park Youth Centre	To provide: <ul style="list-style-type: none"> ▪ an extended picnic area ▪ 2 picnic tables ▪ an additional litter bin for Lewisham Park Youth Centre 	<ul style="list-style-type: none"> ▪ An enhancement in the environment at Lewisham Park ▪ More local people taking advantage of the facilities available at Lewisham Park.
Winthorpe Community Centre	Learning & Leisure	£10,000		Resurfacing driveway at Winthorpe Community Centre	<ul style="list-style-type: none"> • One driveway re-surfaced 	<ul style="list-style-type: none"> • More young people taking advantage of the play area at the side of the centre. • Improved

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
						appearance of the environment.
Newlands Get Together Club	Newlands Get Together Club	£4,834		The expansion and sustainability of Newlands Get Together Club	<ul style="list-style-type: none"> • Half the salary for an additional member of staff • General maintenance work to meeting room • Purchase of freezer and desks 	<ul style="list-style-type: none"> • More young people involved in after school and holiday youth provision.
Rein Park, Morley South	Parks & Countryside	£2,000		An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB	<ul style="list-style-type: none"> ▪ Land adopted ▪ Fencing ▪ Trees planting 	<ul style="list-style-type: none"> ▪ Reduction in the number of reported incidents of anti social behaviour in the area
Environmental Improvements to Rothwell Pastures	Parks & Countryside	£11,320		Environmental improvements project to Rothwell Pastures nature area	<ul style="list-style-type: none"> • Water vole survey to be completed • Archaeological 	<ul style="list-style-type: none"> • Improved habitat for priority species such as Water Voles, Otters, Water Shrew and

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
					<ul style="list-style-type: none"> mapping of potential medieval structures in the area • Re-instate a weir/dam structure on the Haigh Beck on-line to locally raise the water-level upstream • Production of publicity information 	<p>Great Crested Newts</p> <ul style="list-style-type: none"> • More people visiting Rothwell to see the environmental works
Ardsley & Robin Hood and Rothwell Gardening Scheme	Care & Repair	£15,850	£14,050	The establishment of a gardening service for Rothwell that will be aimed at older people (people over 60) and people with disabilities who are currently unable to maintain their gardens	<ul style="list-style-type: none"> • 50 gardens in the first year • 75 gardens in the second year • 100 gardens in the third year 	<ul style="list-style-type: none"> • Environmental improvements • People being helped to maintain their own homes • Community safety benefits
Dance Classes	Dance Action Zone Leeds	£11,100		Dance classes young people at risk of being involved in anti-	<ul style="list-style-type: none"> • Four dance classes in the Outer South 	<ul style="list-style-type: none"> • Health benefits to young people involved • Increase in self

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
				social behaviour		esteem for young people involved <ul style="list-style-type: none"> Targeted young people at less risk of committing anti social behaviour
Mini Breeze	Youth Service	£4,000		Involve more young people in more activities	<ul style="list-style-type: none"> Summer activities for young people across the Outer South area 	<ul style="list-style-type: none"> More young people involved in activities over the school holidays Reduction in complaints of anti social behaviour in the area over the holidays.
Community Safety	West Yorkshire Police	£20,072		<ul style="list-style-type: none"> Smartwater – security measures for victims of domestic burglary Morley & District Pubwatch & Licensing Scheme Rothwell Town Centre Shop Watch – tackle crime and anti-social behaviour 	<ul style="list-style-type: none"> Purchase and fitting of 400 smartwater kits and 400 doorbells 12 operations and 3 test Purchase Operations Rental of 20 radios and purchase of a base station 	<ul style="list-style-type: none"> A reduction in crime and anti social behaviour
Recreate	Groundwork	£2,750	£8,250	Carry out	<ul style="list-style-type: none"> young people 	<ul style="list-style-type: none"> Involve young

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
				awareness raising work in schools and within neighbourhoods where action is needed most.	<p>engaged in actions to reduce waste, prevent litter, promote re-use, repair and recycling processes</p> <ul style="list-style-type: none"> • action days organised • Work with after school clubs on environmental issues 	<p>people in positive activities which will challenge negative perceptions of young people locally.</p> <ul style="list-style-type: none"> • Assist schools in expanding their community role. • Cleaner neighbourhoods through encouraging reuse, recycling and reduction of waste. • Improving neighbourhoods in need including Jonh O'Gaunts, Eastleighs and Fairleighs. • Increasing capacity of community groups by involving them directly in the projects.
Neighbourhood Workers	South Area Management	£35,000	1 year project. Unspent balance from 06/07 to be spent 07/08	Review & implement the Neighbourhood Improvement approach for <ul style="list-style-type: none"> • Eastleighs/ Fairleighs Newlands/ 	<ul style="list-style-type: none"> • One worker (or two part time workers) to help progress NIP projects 	<ul style="list-style-type: none"> • NIP action plans being implemented more effectively with greater community representation. • Increased social capital through

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
				<ul style="list-style-type: none"> • Denshaws • John O'Gaunts • Wood Lane Estate • Fairfaxes and Oakwells • The Harrops 		capacity building of small groups and the voluntary sector.
Site Based Gardeners		£43,400	1 year project. Unspent balance from 06/07 to be spent 07/08	Site based gardeners at community parks	3 full time Gardeners for 1 years.	<ul style="list-style-type: none"> • Crime reduction • Reducing fear of crime • Increasing voluntary and community engagement • Cleaner safer public green spaces
Morley Bottoms Regeneration Scheme	Development Department	£10,000	Design and Fees	Design and Fees for the physical regeneration of the Chapel Hill area	Physical regeneration	Safer cleaner neighbourhoods
Lewisham Park Youth Centre CCTV	City Services	£151		Install CCTV	CCTV	Safer neighbourhoods, Reduction in street crime, and reduction in crime and ASB
Community Centres	South Area Management	£10,000		A ringfenced amount to cover any essential work identified by the Community	Community centre improvements	Community involvement

Appendix 1

Project	Delivery Organisation	Projected Revenue cost 06/07	Projected Revenue cost 07/08	Description	Outputs	Outcomes
				Centres Sub-Group		
Summer & Winter Events Programme	Morley Entertainment Committee	£4,779		Summer months street entertainment and Morley Christmas lights event	Street entertainment attracting 350 people every week for eight weeks Christmas light event attracting 800 people	Thriving and harmonious communities Regeneration and promotion of town centres
	SUB TOTAL 1 Projects agreed	£353,853	£87,816 (minimum)			
	Balance	£16,345	£108,144			

**Outer South Well Being Budget 2004/2007
Capital Projects agreed to date – November 2006**

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Budget		£373,573			
Ardsley & Robin Hood					
Neighbourhood Improvement Area – Eastleighs & Fairleighs	South Area Management	£30,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Smithy Lane recreation facilities • Martial arts classes • Lighting on Smithy Lane 	<ul style="list-style-type: none"> • More diversionary activities for young people in the area • A safer neighbourhood with a reduction in the fear of crime amongst residents.
Ground Development	Tingley Athletic Football Club	£20,000.00	The development of a home ground site with training facilities and a club house for Tingley Athletic Junior Football Club	<ul style="list-style-type: none"> • Clearance of the existing site Levelling and drainage of the site • Provision of a new access point with car parking facilities • Build of a new clubhouse with changing facilities and multi purpose room 	<ul style="list-style-type: none"> • More people in the area benefiting from local sports facilities.
West Ardsley Community Centre Improvements	City Services/Neighbourhoods & Housing	£16,564.00	Repairs to bring community centre back into active use	<ul style="list-style-type: none"> • Restore outside lighting • Replace existing 	<ul style="list-style-type: none"> • After school and youth provision provided in the area

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
				<ul style="list-style-type: none"> handrails • Additional fencing • Roller shutter door • Replace gutter and fall pipes • Connect gas supply to centre • Maintenance works to gents toilets 	<ul style="list-style-type: none"> • More young people engaged in diversionary activities • A base for community groups to hold activities in the area.
Litterbins Ardsley & Robin Hood	Streetscene, City Services	£3,000.00	Additional litterbins for areas identified as being problematic for litter	<ul style="list-style-type: none"> • 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> • A reduction in the amount of litter in the area. • Improvements to the environment
East Ardsley Community Centre Fence	City Services	£13,193.00	Security measures taken around the East Ardsley Community Centre which has been a hotspot for anti social behaviour	<ul style="list-style-type: none"> • A security fence to be installed around the Centre. Security • Lighting to be installed on the exterior of the centre. • Planning permission to be obtained from City Services. 	<ul style="list-style-type: none"> • A reduction in the amount of vandalism the centre was experiencing.
Westerton Road	Parks & Countryside	£10,071.75		<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Allotments Fencing					
Ardsley & Robin Hood Sub Total		£92,828.75			
All Morley					
Morley Community Radio	Morley Community Radio	£10,000.00	A radio station to be established covering the Morley area	<ul style="list-style-type: none"> • Broadcasted 12 days in December and 10 days in July • 40 people were involved in the content • Many voluntary and statutory organisations fed into this and gave interviews on air 	<ul style="list-style-type: none"> • More local people being aware and able to voice their opinion on local issues
Morley Leisure Centre Disability Access	Leisure Services	£15,000.00	Measures to make Morley Leisure Centre DDA compliant.	<ul style="list-style-type: none"> • New disabled changing facilities • Lowering of reception counter 	<ul style="list-style-type: none"> • More disabled people being able to access Morley Leisure Centre facilities and the health benefits that will come from that.
Town Centre Environmental Improvements	Morley In Bloom	£1,000.00	Environmental Improvements in Morley Town Centre	<ul style="list-style-type: none"> • Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre 	<ul style="list-style-type: none"> • A more pleasant environment in Morley Town Centre encouraging more people to shop there
New Creation	Groundwork	£1,000.00	To run environmental projects in Morley schools until the end of	<ul style="list-style-type: none"> ▪ Yellow Woods Challenge Morley primary 	<ul style="list-style-type: none"> ▪ Increase Young people and their family's knowledge

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
			2008.	<ul style="list-style-type: none"> schools ▪ Newlands Primary School recycled Christmas Decorations ▪ Blackgates primary school recycled Christmas decorations ▪ Development of bring bank sites in Morley schools ▪ Composting schemes in Morley schools ▪ Litter pick with Seven Hills primary School 	<ul style="list-style-type: none"> of environmental issues such as recycling ▪ An increase in recycling rates in the Outer South ▪ Environmental Improvements in the Outer South
Morley Bottoms Regeneration Scheme	Development Department, LCC	£30,000	Physical regeneration to the Morley Bottoms area	<ul style="list-style-type: none"> ▪ Improve appearance ▪ Fencing ▪ Landscaping ▪ Stabilizing bank ▪ Develop lay by 	Improve appearance, quality and value of the local area as well improve the public realm and environment.
All Morley Sub Total		£57,000.00			

Appendix 2

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Morley North					
Gildersome Springbank Green Doorstep Project	Gildersome Action Group	£5,000.00	The transformation of an area of under used public green space that is subject to fly tipping and vandalism into a community resource.	<ul style="list-style-type: none"> • Clearance of area • Litter bins in area • Benches in the area • Soft landscaping 	<ul style="list-style-type: none"> • An improvement to the physical environment of the area.
Gildersome CCTV Scheme	Gildersome Action Group	£13,060.00	The installation of a CCTV system around Gildersome Meeting Hall to reduce incidences of ASB and vandalism	<ul style="list-style-type: none"> • 7 high resolution day / night cameras to be installed 	<ul style="list-style-type: none"> • A reduction in the incidents of crime and ASB in the area. • A reduction in the fear of crime amongst local residents
Drighlington Library Disability parking	Learning & Leisure	£4,500.00	Improvements to Drighlington Library and meeting hall to make the building more DDA compliant and improve access to disabled users.	<ul style="list-style-type: none"> • Two additional disabled parking bays 	<ul style="list-style-type: none"> • An increase number of people being able to take advantage of facilities at Drighlington Library and meeting hall
Minibus	Birchfield School	£5,000.00	A new mini bus for the school to help continue	<ul style="list-style-type: none"> • Contribution towards mini 	<ul style="list-style-type: none"> • More young people involved in

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
			the pupils sporting success and achievements	bus for the school	diversionary activities.
Neighbourhood Improvement Area – Oakwells & Fairfax’s	South Area Management	£15,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Community cabin/facility 	<ul style="list-style-type: none"> • More young people involved in more activities ▪ A decrease in incidents of ASB in the area ▪ Increased resident satisfaction
Morley North Sub Total		£42,560.00			

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Morley South					
Neighbourhood Improvement Area – Newlands & Denshaws	South Area Management	£30,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Albert Drive Shop Improvements • Kick around area in Newlands • Lewisham Park Improvements 	<ul style="list-style-type: none"> • More diversionary activities for young people in the area • A safer neighbourhood with a reduction in the fear of crime amongst residents.
Rein park – Morley South	Parks & Countryside	£3,000.00	An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB	<ul style="list-style-type: none"> • Land adopted • Fencing • Trees planting 	<ul style="list-style-type: none"> • Reduction in the number of reported incidents of anti social behaviour in the area
Morley South litter Bins	City Services	£4,900.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> • 14 additional dual compartment, free standing litter bins for Morley South. 	<ul style="list-style-type: none"> • A reduction in the amount of litter in the area. • Improvements to the environment
Magpie Lane – Morley	Leeds South homes	£8,000.00	Environmental	<ul style="list-style-type: none"> • Measures 	<ul style="list-style-type: none"> • Improvements in

Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
South			improvements to secure Magpie Lane and prevent travellers from re-entering the site.	taken to prevent travellers from re-entering the site on Magpie Lane	<ul style="list-style-type: none"> • the physical environment of the area. • Residents of the area feeling more secure.
Neighbourhood Improvement Area – Harrops	South Area Management	£7,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Youth Shelter for young people 	<ul style="list-style-type: none"> ▪ A decrease in incidents of ASB in the area ▪ An increase in resident satisfaction in the area
Lewisham Park Youth Centre CCTV	City Services, LCC	£9,500	CCTV scheme for Lewisham park youth centre	<ul style="list-style-type: none"> • CCTV 	<ul style="list-style-type: none"> ▪ A decrease of ASB in the area. ▪ Safer communities
Morley South Sub Total		£62,400.00			

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Rothwell					
Neighbourhood Improvement Area – John O’Gaunts	South Area Management	£29,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Diversionary activities for young people • Pathways Initiative • Gardening Initiative • Youth Shelter 	<ul style="list-style-type: none"> • More diversionary activities for young people in the area • A safer neighbourhood with a reduction in the fear of crime amongst residents. • An improvement in the physical environment of the area
Litter Bins Rothwell	Streetscene, City Services	£5,100.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> • 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> • A reduction in the amount of litter in the area. • Improvements to the environment
Neighbourhood Improvement Area –	South Area Management	£15,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Environmental Improvements to shops on 	<ul style="list-style-type: none"> • Improvement in physical environment.

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Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Wood Lane				Manor Road <ul style="list-style-type: none"> Activity/equipment for young people 	<ul style="list-style-type: none"> Increased resident satisfaction in area More young people involved in more activities A decrease in incidents of ASB in the area
Oulton & Woodlesford Sports & Social Facilities	Parks & Countryside	£20,000.00	The refurbishment and extension of the existing changing facilities / club house at Oulton and Woodlesford Sports and Social Club.	<ul style="list-style-type: none"> Two new changing rooms Officials room with toilet and shower activities 	<ul style="list-style-type: none"> More young people involved in more sporting activities Facilities meeting Sports England Requirements for health and safety
Rose Lund Centre Improvements	Parks & Countryside	£20,000.00	The extension of the Rose Lund Centre	<ul style="list-style-type: none"> 2 new changing rooms Officials room with toilet and shower facilities 	<ul style="list-style-type: none"> More young people involved in sporting activities Facilities meeting Sports England Requirements for health and safety
Rothwell Sub Total		£89,100.00			
Water Bowers	In Bloom Groups	To be determined			
	TOTAL Projects agreed	£343,888.75			
	Balance	£29,684.25			



Report of the Director of Neighbourhoods and Housing

Outer South Area Committee

Date: Monday 18th December 2006

Subject: Outer South Community Centres Sub Committee

<p>Electoral Wards Affected:</p> <p>Ardsley & Robin Hood</p> <p>Morley North</p> <p>Morley South</p> <p>Rothwell</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Council Function <input type="checkbox"/>	Delegated Executive Function available for Call In <input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>
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Executive Summary

This report provides details on the Community Centres Sub Committee which is to be established to look at issues regarding community facilities across all Wards in Outer South Leeds. The report also seeks the committee's endorsement of the Terms of Reference for the group.

1.0 Purpose of This Report

1.1 This report provides details on the Outer South Community Centres Sub Committee including purpose, scope and membership of the group and requests the Area Committees endorsement of the Terms of Reference.

2.0 Outer South Community Centres Sub Committee

2.1 At the Area Committee in July, it was agreed that a Community Centres Sub Committee should be established to oversee any issues regarding the management, review and development of new policies and procedures that affect community facilities in the area.

2.2 The membership of the Sub Committee has already been established, with the following membership:-

- Councillor Jack Dunn – Ardsley & Robin Hood Ward
- Councillor Terry Grayshon – Morley South
- Councillor Stewart McArdle – Morley North
- Councillor Don Wilson – Rothwell

The Sub Committee will be supported by the South Leeds Area Management Team and Keith Hewitt, South Area Buildings Manager.

- 2.3 The main work focus of this Committee will seek to improve the quality of service provided, taking into account the needs of communities, other facilities available, capital and revenue resources available and longer term sustainability considerations.
- 2.4 Attached at Appendix 1 are the draft Terms of Reference for the Committee. The Terms of Reference outline the specific issues and tasks the Committee needs to address.

3.0 Legal and Resource Implications

- 3.1 The Council's constitution permits an Area Committee to establish area or issue based forums, such as the Community Centres Sub Committee, to act in an advisory or consultative capacity only.
- 3.2 Specifically, paragraph 7.3 of the Area Committee Procedure Rules, which forms part of the Council's constitution, states that the Area Committee shall determine the terms of reference for any forum established and how the membership of it will be decided.
- 3.3 As the membership of the Community Centres Sub Committee has already been approved at the September meeting of the Area Committee, Members are now invited to approve the terms of reference which are appended to the report as required.

4.0 Recommendations

The Committee is asked to:

- 4.1 agree the Terms of Reference for the Community Centres Sub Committee.
- 4.2 agree on a reporting timescale for the Sub Committee to feedback on its work.

**NEIGHBOURHOODS AND HOUSING DEPARTMENT
OUTER SOUTH COMMUNITY CENTRE SUB COMMITTEE
TERMS OF REFERENCE**

Overview

This group has been established to oversee and manage the portfolio of Neighbourhoods & Housing community facilities in the Outer South area.

The work of this committee will seek to improve the quality of service provided, taking into account the needs of communities, other facilities available, capital and revenue resources available and longer term sustainability considerations.

Specific responsibilities

- Review caretaking arrangements and any specific requirements for effective centre operation
- Consider possible future management arrangements for centres including the leasing of facilities to community organisations
- Provide a consultation mechanism for the review of a lettings policy for centres including charging arrangements
- Undertake a comprehensive area based review programme and oversee changes to the portfolio of centres to ensure that the portfolio of community centres is financially sustainable over the longer term and:
 - *Is suitable for the intended purpose*
 - *In good condition*
 - *Accessible by the intended customer base*
- Consider the rationalisation of Neighbourhoods & Housing community centres and look at other community facilities within the area and see how these may better serve the localities needs
- Discuss any funding that may be available to improve or enhance community facilities within the area and prioritise repairs / improvements of community facilities in the locality

Membership of the Committee

Councillor Jack Dunn – Ardsley & Robin Hood Ward

Councillor Terry Grayshon – Morley South

Councillor Stewart McArdle – Morley North

Councillor Don Wilson – Rothwell

Officer(s) representing South Area Management Team – Neighbourhoods & Housing

Keith Hewitt, South Area Buildings Manager – City Services

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Originator:
Paul Fieldhouse
Rob Wood

Tel: 0113 3951655

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : Monday 18th December 2006

SUBJECT : ReCreate Project - Groundwork

Electoral Wards Affected :

Ardsley and Robin Hood
Rothwell

Specific Implications For :

Ethnic Minorities
Women
Disabled People

Council
Function

Delegated Executive
Function available for
Call In

Delegated Executive
Function not available for
Call In. Details set out in
the report

EXECUTIVE SUMMARY

In April 2006 the Area Committee agreed to commission Groundwork to deliver the ReCreate project in schools in Rothwell and Ardsley and Robin Hood Wards. Project funding was agreed at £11,000. This report seeks to update the Area Committee on the projects progress.

1.0 Background

- 1.1 In April 2006 the Area Committee agreed to commission Groundwork to deliver the ReCreate project in schools in Rothwell and Ardsley and Robin Hood Wards. The project was allocated £11,000 funding
- 1.2 ReCreate represents an opportunity to expand and build upon the success of the New Creation project delivered in Morley. The ReCreate project benefits from a wide range of workshops that have been developed as part of the New Creation project.
- 1.3 ReCreate aims to protect and enhance the local environment by renewing local interest in recycling which will in time improve the quality of life for local residents making the area a place where people want to live. The project will also aim to reduce the amount of litter on the streets and vandalism, which will help to enhance confidence and pride in the local community.
- 1.4 The project also aims to encourage active participation in education through exploring and valuing young people's opinions and knowledge of their environment, whilst

creating opportunities for them to become actively involved in improving their local environment. In the 'Vision for Leeds' exercise, dissatisfaction with cleansing/ level of rubbish came out as a top priority for the residents of Leeds.

- 1.5 The project has been offered in principle to schools and community groups in the Ardsley, Robin Hood and Rothwell areas. Schools and community groups have been contacted and expressions of interest have to date been received from Oulton Primary School, Rothwell Primary School, Carlton Primary School, Rothwell C of E Primary School and Robin Hood Primary School.

2.0 Proposal

- 2.1 ReCreate will be delivered by the Groundwork Leeds Education team with support from community groups in the Outer South areas of Rothwell, Robin Hood and Ardsley over a twelve month period 31st Dec 2007. The project will develop and deliver projects focused upon engaging young people to care for the natural environment. Activities will be developed as a partnership with schools and local community groups to ensure that projects delivered meet the needs of the local community. Partnership working is the key to ensuring sustainability within the project, Groundwork Leeds aims to work alongside primary school staff and community volunteers to train them in delivery of the project on completion of work with groups. Projects proposed in the ReCreate project will link educational workshops and after school clubs to practical Action Days (a key part of the scheme). ReCreate will encourage each project partner to contribute, direct and participate in the project. ReCreate will be delivered through formal and informal curriculum education in schools as well as community days and recycling initiatives.
- 2.2 The ReCreate project will deliver a range of educational activities designed to engage and promote young people's role as stewards of their local and global environment. By educating local children around the topics of waste, litter, recycling and the importance of sustainable decision making whilst increasing their community pride, local children gain an awareness and responsibility for their surroundings. This in turn allows them to informally educate their parents, carers and peers. These actions will make a significant contribution to a cleaner and healthier Rothwell, Ardsley and Robin Hood and develop future citizens with a sense of individual, community and environmental responsibility.
- 2.3 Local children will be encouraged to think about the significance of their responsibilities as the future residents of that area. This will be achieved by involving children and young people in a participatory/active environmental education programme, aimed at promoting the benefits of recycling. In addition, children/young people will also be educated in a fun and interesting way about the positive benefits of not littering or vandalising in the area. The programme will be tailored to meet the needs of each school and will be developed to complement and enhance the National Curriculum and Key Skills.
- 2.4 Brief description of the main activities to be implemented:
- Young people will engage in actions to reduce waste, prevent litter, promote re-use, repair and re-cycling processes. The project workers will promote values to address the root causes of waste and litter and provide information to allow pupils to make sustainable choices.
 - Identifying and organising Action Days working alongside local community volunteers.

- After school clubs focused upon school grounds developing design and construction skills to implement changes in school grounds.
- Organising fun days/workshops/holiday clubs/events for children focused upon caring for the environment.
- Developing mini “bring” sites in schools to help children learn and promote recycling habits at an early stage. Schemes will be linked to work with charities that run reuse and recycling initiatives.
- Fostering “organic growth niches” on school premises encouraging the composting of organic waste and its application to the growth of food and flowers.

2.5 To create sustainability within the project, it would be beneficial to deliver the project over a 2 year period, with a funding application to be submitted for 2008/9. Working with schools over a period of time allows the project to develop a local focus and train staff and volunteers in the delivery of projects such as composting after Groundwork’s delivery of the project has ceased.

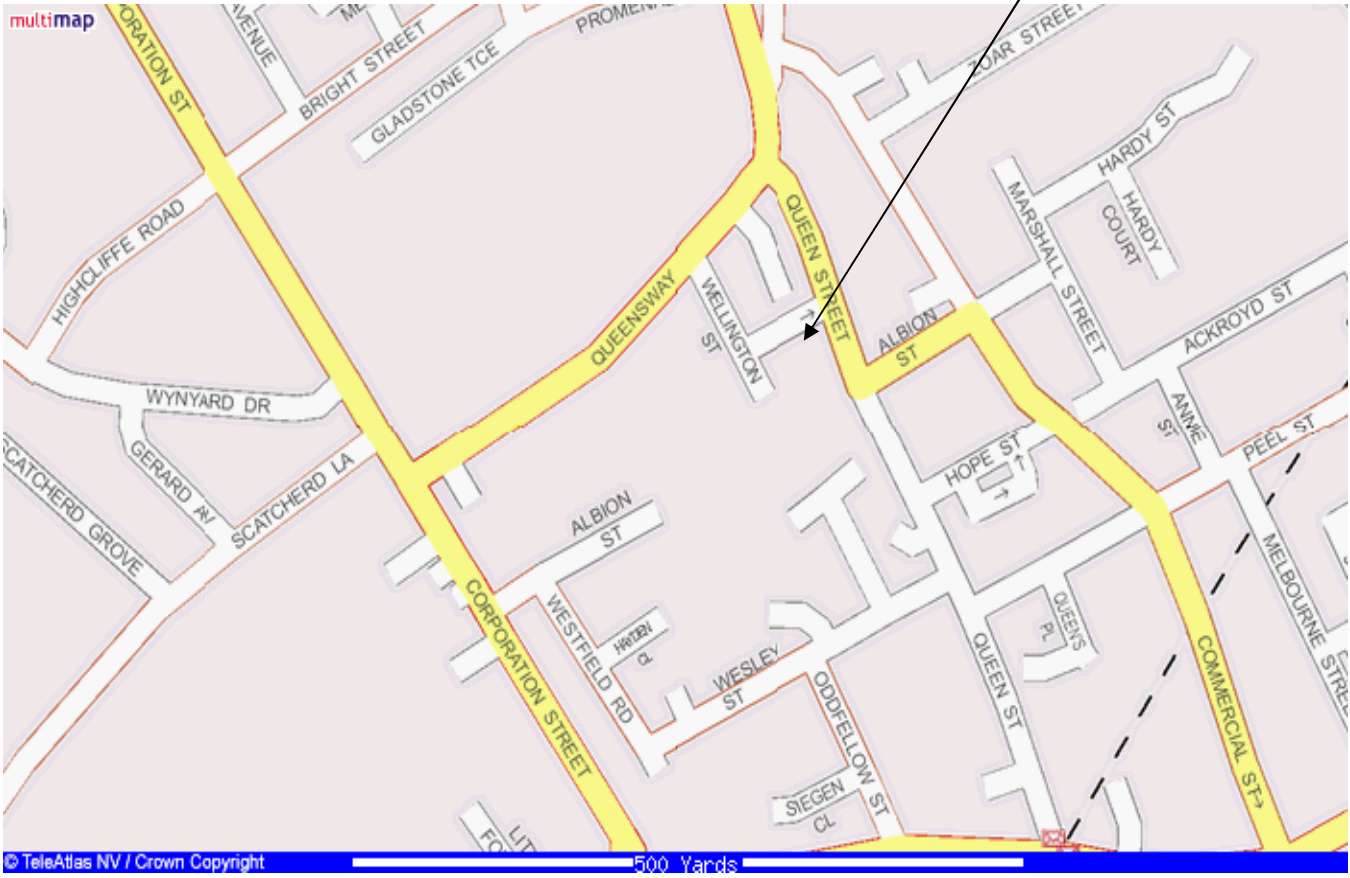
3.0 Recommendations

3.1 The Area Committee is requested to note the contents of the report.

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Agenda Annex

**Morley Town Hall
Morley
LS27 9DY**



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